



BOARD OF FIRE COMMISSIONERS

Regular Meeting Minutes

September 12th, 2024
12:00 p.m.

MEETING CALL TO ORDER

Commissioner Dalessandro called the meeting to order at 12:10 p.m.

FLAG SALUTE

Commissioner Dalessandro led the group in the Flag Salute.

ROLL CALL

Commissioners Dalessandro and Hutchins in-person, and Pearsall (via Zoom); Chief Rux, AC Smith and Rosemary Mesa-Walton

OTHERS PRESENT

Kelly Carda, Michael Nivala, Cameron Means, Isaiah Oakland, Jim Hutchins and Nathan Bowman

AGENDA ADDITIONS OR DELETIONS

None

APPROVAL/CORRECTION OF MINUTES

1. Approve minutes from July 11th, 2024 – Regular Meeting, Approve minutes from August 6th, 2024 – Special Meeting, Approve minutes from August 8th, 2024 – Regular Meeting
 - Commissioner Dalessandro made a motion to approve the minutes from the July 11th, 2024 Regular Meeting, August 6th, 2024, Special Meeting, and August 8th, 2024 Regular Meeting. Commissioner Hutchins seconded the motion and the motion passed by unanimous vote.

PUBLIC COMMENTS

None

FINANCIAL REPORT

Finance Officer's Report:

1. Revenue and Fund Balances

TREASURER'S REPORT

Account Totals

Thurston County Fire Protection District 13

07/01/2024 To: 07/31/2024

Time: 15:11:22 Date: 09/11/2024
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Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
6730 County Checking	1,022,999.28	22,225.25	285,259.51	759,965.02	0.00	36,446.30	796,411.32
6731 Capital Projects	148,648.64	0.00	0.00	148,648.64	0.00	0.00	148,648.64
6734 Reserve Account	500,119.69	0.00	0.00	500,119.69	0.00	0.00	500,119.69
6736 Apparatus Account	244,757.12	0.00	0.00	244,757.12	0.00	0.00	244,757.12
6738 Transporting Checking	52,236.82	5,252.41	0.00	57,489.23	0.00	0.00	57,489.23
Total Cash:	1,968,761.55	27,477.66	285,259.51	1,710,979.70	0.00	36,446.30	1,747,426.00
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2. Voucher Approvals

a. Office Manager, Rosemary Mesa-Walton summarized the expenditures for the month of July and August. Commissioner Dalessandro made a motion to approve the payments below for July & August 2024 totaling \$486,755.58. Commissioner Pearsall seconded the motion and the motion passed by unanimous vote.

Batch	Numbers (Transactions/Vouchers)	Amount	Type	Description
2024.07.03	240703001-240703017 Transaction #s 674-690	\$10,757.36	Warrants	General Expenditures
2024.07.04	240704001-240704019 Transaction #s 727-745	\$36,446.30	Warrants	General and Payroll Benefit Expenditures- Griffin Firefighter Assoc, Union dues, Trusteed Plans, MERP
N/A	Transaction #s 691-719	\$90,999.75	EFT	July Career Payroll/Vol & Comm Stipends
2024.08.01	Transaction #s 720-726	\$61,953.64	EFT	July - EFTPS, DRS, Legal Shield, and Quarterlies (Unemployment, L&I, PFML, LTC)
2024.08.02	240802001 Transaction #s 746	\$59,194.22	Warrants	Purchase of Vehicle
2024.08.03	240803001-240803027 Transaction #s 747-773	\$29,003.24	Warrants	General Expenditures
2024.08.04	240804001-240804010 Transaction #s 774-783	\$32,282.14	Warrants	General Expenditures
N/A	Transaction #s 784-816	\$94,712.29	EFT	August Career Payroll/Vol & Comm Stipends
2024.09.01	Transaction #s 817-819	\$41,278.37	EFT	August - EFTPS, DRS, and Legal Shield
2024.09.02	240902001-240902004 Transaction #s 820-823	\$30,128.27	Warrants	Payroll Benefit Expenditures- Griffin Firefighter Assoc, Union dues, Trusteed Plans, MERP
Total		\$486,755.58		

CHIEF'S REPORT by Chief Rux & Assistant Chief Smith
Month(s): August 2024

<i>Incident Statistics</i>		
Total Incidents: 56	EMS: 38	Fire: 18
Aid Given: 2	Aid Received: 6	Overlapping: % 17.86
<i>Year to Date (through 9/12/24)</i>		
Total Incidents: 428	EMS: 254	Fire: 174
Aid Given: 56	Aid Received: 18	Overlapping: % 17.99
<i>Transport Statistics</i>		
Total Patient Contacts: 34	Non-Transport: 10	Transportable Pts: 22
GFD Transports: 13	Transport by another agency: 9	Capture Rate: 64%
YTD Transports Billed:	Resident: -	Non-Resident: -
<i>Monthly Training Activity</i>		
EMT: 6 currently in TCMO class		
Fire 1: 8 currently in TCVFTA		
Training Hours: 233 Agency Personnel Hours for August 2024		

Fire Chiefs Report
Misc: <ul style="list-style-type: none">• FTE Personnel – Timeline for return to work• Temporary Firefighter/Temporary LT• South Mason Office Manager Update• Modified Duty – Michael Nivala• Volunteer Recruitment is going well; we have 6 members in the onboarding process
Apparatus: <ul style="list-style-type: none">• T13-2 to Hillsboro, OR for tank repair• New Brush 13-1 – Spec committee will meet in October
Facilities: <ul style="list-style-type: none">• Broken Irrigation line at Station 2• Tree Service to evaluate diseased and nuisance trees
Community Outreach: <ul style="list-style-type: none">• Blueberry Bash• Steamboat Block Party• GFD BBQ• STAC Pool fill• GNA Health Fair September 21st• Griffin School Fire Prevention Week• Griffin School Fall Festival• Safety Committee member with Griffin School District- We are working on updating the escape routes/staging areas and the reunification location

COMMISSIONERS/SECRETARY REPORT

None

OLD BUSINESS

None

NEW BUSINESS

- 1- Resolution 24-008_transfer \$60k from Apparatus Fund
 - a. Commissioner Hutchins made a motion to approve Resolution 24-008. Commissioner Dalessandro seconded the motion and the motion passed by unanimous vote.
- 2- 2025 Budget Workshop – 1st draft
 - a. Chief Rux highlighted prospective projects for 2025, including IT, training, new roof, alert system and point capture.

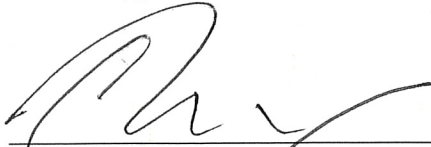
COMMENTS FOR THE GOOD OF THE ORDER

Chief Rux commented to everyone that he was very appreciative of everyone's flexibility and efforts while we transition back to full staffing.

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MEETING ADJOURNED

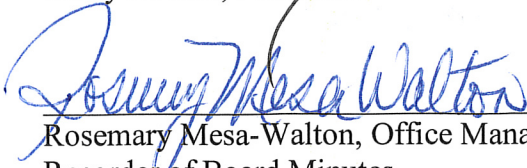
There being no further business, the meeting was adjourned at 12:46 p.m.



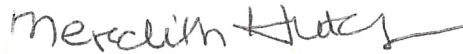
Corey A. Rux, Fire Chief



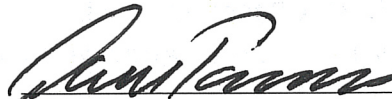
Arthur Dalessandro, Chair



Rosemary Mesa-Walton, Office Manager
Recorder of Board Minutes



Meredith Hutchins, Commissioner



Dave Pearsall, Commissioner