



BOARD OF FIRE COMMISSIONERS

Regular Meeting Minutes

April 11th, 2024
12:00 p.m.

MEETING CALL TO ORDER

Commissioner Hutchins called the meeting to order at 12:01p.m.

FLAG SALUTE

Commissioner Hutchins led the group in the Flag Salute.

ROLL CALL

Commissioners Hutchins and Pearsall; Chief Rux, and Rosemary Mesa-Walton

OTHERS PRESENT

Jim Hutchins, Doug Jamieson, Grant Walker, Sarah Norma, Isaiah Oakland

AGENDA ADDITIONS OR DELETIONS

-Delete item 2 of New Business

APPROVAL/CORRECTION OF MINUTES

1. Approve minutes from February 28th, 2024 – Regular Meeting
 - Commissioner Pearsall made a motion to approve the minutes from the February 28th, 2024 Regular Meeting. Commissioner Hutchins seconded the motion and the motion passed by unanimous vote.
2. Approve minutes from March 5th, 2024 – Special Meeting with the WA State Auditor's Office
 - Commissioner Pearsall made a motion to approve the minutes from the March 5th, 2024 Special Meeting. Commissioner Hutchins seconded the motion and the motion passed by unanimous vote.
3. Approve minutes from March 21st, 2024 – Regular Meeting
 - Commissioner Pearsall made a motion to approve the minutes from the March 21st, 2024 Regular Meeting. Commissioner Hutchins seconded the motion and the motion passed by unanimous vote.

PUBLIC COMMENTS

None

FINANCIAL REPORT

Finance Officer's Report:

1. Revenue and Fund Balances

Thurston County Fire Protection District 13

TREASURER'S REPORT

Account Totals

02/01/2024 To: 02/29/2024

Time: 13:44:36 Date: 04/08/2024

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Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
2 Petty Cash	500.00	0.00	0.00	500.00	0.00	0.00	500.00
6730 County Checking	556,695.70	107,121.18	239,702.34	424,114.54	0.00	0.00	424,114.54
6731 Capital Projects	196,757.62	357.73	0.00	197,115.35	0.00	0.00	197,115.35
6734 Reserve Account	494,982.99	899.96	0.00	495,882.95	0.00	0.00	495,882.95
6736 Apparatus Account	242,243.46	440.34	0.00	242,683.80	0.00	0.00	242,683.80
Total Cash:	1,491,179.77	108,819.21	239,702.34	1,360,296.64	0.00	0.00	1,360,296.64
	1,491,179.77	108,819.21	239,702.34	1,360,296.64	0.00	0.00	1,360,296.64

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TREASURER'S REPORT
Fund Totals

Thurston County Fire Protection District 13

03/01/2024 To: 03/31/2024

Time: 13:46:29 Date: 04/08/2024

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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund	424,614.31	102,650.73	217,105.71	310,159.33	0.00	0.00	0.00	310,159.33
002 Reserve Fund	495,882.95	788.96		496,671.91	0.00	0.00	0.00	496,671.91
003 Apparatus Fund	242,683.80	386.07		243,069.87	0.00	0.00	0.00	243,069.87
301 Capital Projects Fund	197,115.35	313.62		197,428.97	0.00	0.00	0.00	197,428.97
	1,360,296.61	104,139.38	217,105.71	1,247,330.28	0.00	0.00	0.00	1,247,330.28

2. Voucher Approvals

- a. Office Manager, Rosemary Mesa-Walton summarized the expenditures for the months of February-March. Commissioner Pearsall made a motion to approve the payments below for February and March 2024 totaling \$365,862.43. Commissioner Hutchins seconded the motion and the motion passed by unanimous vote.

Batch	Numbers (Transactions/Vouchers)	Amount	Type	Description
N/A	Transaction #s 168-203	\$85,035.35	EFT	February Career Payroll/Vol & Comm Stipends
2024.03.01	Transaction #s 204-206	\$32,598.12	EFT	February - EFTPS, DRS, and Legal Shield
2024.03.02	240302001-240302004 Transaction #s 207-210	\$26,553.58	Warrants	Payroll Benefit Expenditures- Griffin Firefighter Assoc, Union dues, Trusteed Plans, MERP
2024.03.03	240303001-240303018 Transaction #s 211-228	\$13,624.25	Warrants	General Expenditures
2024.03.04	Transaction #s 229	\$33.12	EFT	WA Dept of Revenue
2024.03.05	240305001-240305032 Transaction #s 247-278	\$59,261.29	Warrants	General Expenditures and Quarterlies (L&I and Unemployment)
N/A	Transaction #s 279-311	\$87,830.95	EFT	March Career Payroll/Vol & Comm Stipends
2024.04.01	Transaction #s 312-314	\$34,411.19	EFT	March - EFTPS, DRS, and Legal Shield
2024.04.02	240402001-240402004 Transaction #s 315-318	\$26,514.58	Warrants	General & Payroll Benefit Expenditures- Griffin Firefighter Assoc, Union dues, Trusteed Plans, MERP
	Total	\$365,862.43		

CHIEF'S REPORT by Chief Rux

Month(s): February/March 2024

Incident Statistics		
Total Incidents: 108	EMS: 62	Fire: 46
Aid Given: 9	Aid Received: 3	Overlapping: % 27.78
Year to Date		
Total Incidents: 202	EMS: 110	Fire: 92
Aid Given: 27	Aid Received: 4	Overlapping: % 23.2
Transport Statistics		
Total Patient Contacts: 67	Non-Transport: 24	Transportable Pts: 43
GFD Transports: 29	Transport by other agency: 14	Capture Rate: % 52
YTD Transports Billed: -	Resident: -	Non-Resident: -
Monthly Training Activity		
EMT: 3 Currently in TCMO Class; 1 in Mason County EMT Class		
Fire 1: No Class Until Fall		
Training Hours: 198 Agency Personnel Hours for February and March 2024		

Fire Chiefs Report
Misc.: <ul style="list-style-type: none">• FTE Personnel doing well –No timeline update on the return to work for those out on extended leave: Michael Nivala Surgery 4/15• In-House Lieutenant Examination has been posted and scheduled for May• CBM – Phone system migration is complete still working on IT Migration• Volunteer Recruitment is going well; we have 4 new members as outlined in the BVFF Mtg.
Apparatus: <ul style="list-style-type: none">• Brush unit build out is currently on a temporary hold- but efforts will ramp back up in the coming months.
Facilities: <ul style="list-style-type: none">• Station 3 fencing project will commence in May
Community Outreach: <ul style="list-style-type: none">• GNA would like to cook us Breakfast on April 27th• “Ready Set Go” Roll out May 8th at 10 am GFD• Preschool 52nd Anniversary at the Prosperity Grange June 1st kids fair 12-2pm with adult dinner and silent auction at 6pm• Safety Committee member with Griffin School District- We are working on updating the escape routes/staging areas and the reunification location• GNA Picnic will be June 22nd

COMMISSIONERS/SECRETARY REPORT

Commissioner Hutchins mentioned that TComm will be putting in a new phone system sometime after July 4th. They are just waiting on approval regarding antennas on government property.

OLD BUSINESS

1. Executive Session: RCW 42.30.110(1)(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.
 - a. The Commissioners then met for an executive session at 12:28pm for approximately 20minutes. The meeting resumed at 12:48pm, and was extended for 10min. The meeting resumed at 12:58pm, and was extended for 5min. The meeting resumed at 1:03pm, and no action was taken during the executive session.
2. *Executive Session: (deleted at the beginning of the meeting)*

NEW BUSINESS

- 1- Assistant Chief Position
 - Chief Rux asked the Commissioners for approval to commence the search for the Assistant Chief position.
 - Commissioner Pearsall made a motion to allow Chief Rux to commence the search for the Assistant Chief position. Commissioner Hutchins seconded the motion and the motion passed by unanimous vote.

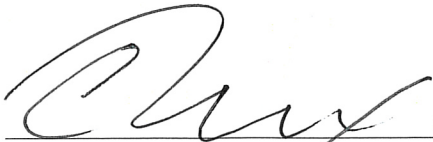
COMMENTS FOR THE GOOD OF THE ORDER

-Chief Rux is selling his home in Montesano and moving to the Steamboat Island area in August.

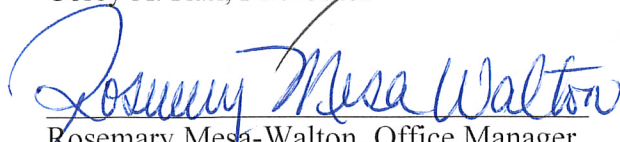
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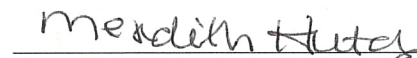
MEETING ADJOURNED

There being no further business, the meeting was adjourned at 1:10 p.m.



Corey A. Rux, Fire Chief

Dave Pearsall, Chair

Rosemary Mesa-Walton, Office Manager
Recorder of Board Minutes

Meredith Hutchins, Commissioner

Arthur Dalessandro, Commissioner