



BOARD OF FIRE COMMISSIONERS

Regular Meeting Minutes

October 10th, 2024
12:00 p.m.

MEETING CALL TO ORDER

Commissioner Dalessandro called the meeting to order at 12:04 p.m.

FLAG SALUTE

Commissioner Dalessandro led the group in the Flag Salute.

ROLL CALL

Commissioners Dalessandro, Hutchins, and Pearsall; Chief Rux, AC Smith and Rosemary Mesa-Walton

OTHERS PRESENT

Jim Hutchins

AGENDA ADDITIONS OR DELETIONS

None

APPROVAL/CORRECTION OF MINUTES

1. Approve minutes from September 12th, 2024 – Regular Meeting
 - Commissioner Hutchins made a motion to approve the minutes from the September 12th, 2024 Regular Meeting. Commissioner Pearsall seconded the motion and the motion passed by unanimous vote.

PUBLIC COMMENTS

None

FINANCIAL REPORT

Finance Officer's Report:

1. Revenue and Fund Balances (July & August)

TREASURER'S REPORT

Fund Totals

Thurston County Fire Protection District 13

07/01/2024 To: 07/31/2024

Time: 07:26:41 Date: 10/10/2024
Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund	1,022,999.28	24,540.82	285,259.51	762,280.59	12,591.03	23,855.27	0.00	798,726.89
002 Reserve Fund	500,119.69	1,448.23		501,567.92	0.00	0.00	0.00	501,567.92
003 Apparatus Fund	244,757.12	708.75		245,465.87	0.00	0.00	0.00	245,465.87
004 Transporting Fund	52,236.82	5,258.24	5.83	57,489.23	0.00	0.00	0.00	57,489.23
301 Capital Projects Fund	148,648.64	459.18		149,107.82	0.00	0.00	0.00	149,107.82
	1,968,761.55	32,415.22	285,265.34	1,715,911.43	12,591.03	23,855.27	0.00	1,752,357.73

Board Of Fire Commissioners – Regular Meeting Minutes
October 10th, 2024

TREASURER'S REPORT
Fund Totals

Thurston County Fire Protection District 13

08/01/2024 To: 08/31/2024

Time: 10:18:14 Date: 10/10/2024
Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund	764,691.59	22,186.07	276,161.02	510,716.64	0.00	0.00	0.00	510,716.64
002 Reserve Fund	501,567.92	1,125.01		502,692.93	0.00	0.00	0.00	502,692.93
003 Apparatus Fund	245,465.87	550.57		246,016.44	0.00	0.00	-550.57	245,465.87
004 Transporting Fund	57,489.23	3,260.89	4.38	60,745.74	0.00	0.00	0.00	60,745.74
301 Capital Projects Fund	149,107.82	346.80		149,454.62	0.00	0.00	0.00	149,454.62
	1,718,322.43	27,469.34	276,165.40	1,469,626.37	0.00	0.00	-550.57	1,469,075.80

2. Voucher Approvals

- a. Office Manager, Rosemary Mesa-Walton summarized the expenditures for the month of September and October. Commissioner Dalessandro made a motion to approve the payments below for September and October 2024 totaling \$173,887.54. Commissioner Hutchins seconded the motion and the motion passed by unanimous vote.

Batch	Numbers (Transactions/Vouchers)	Amount	Type	Description
2024.09.03	240903001-240903021 Transaction #s 846-866	\$38,589.07	Warrants	General Expenditures
N/A	Transaction #s 867-901	\$93,984.34	EFT	September Career Payroll/Vol & Comm Stipends
2024.10.01	Transaction #s 902-904	\$41,314.13	EFT	September - EFTPS, DRS, and Legal Shield
Total		\$173,887.54		

CHIEF'S REPORT by Chief Rux & Assistant Chief Smith
Month(s): September 2024

Incident Statistics		
Total Incidents: 52	EMS: 39	Fire: 13
Aid Given: 3	Aid Received: 3	Overlapping: % 13.46
Year to Date (through 10/8/24)		
Total Incidents: 488	EMS: 297	Fire: 191
Aid Given: 59	Aid Received: 21	Overlapping: % 17.62

Transport Statistics		
Total Patient Contacts: 39	Non-Transport: 10	Transportable Pts: 27
GFD Transports: 10	Transport by another agency: 9	Capture Rate: 37%
YTD Transports Billed:	Resident: -	Non-Resident: -

Monthly Training Activity	
EMT: 6 currently in TCMO class	
Fire 1: 8 currently in TCVFTA	
Training Hours: 168 Agency Personnel Hours for September 2024	

Fire Chiefs Report
Misc: <ul style="list-style-type: none">• FTE Personnel – Timeline for return to work• South Mason Office Manager Update• Preparing Budget for 2nd budget hearing – will have a budget report ready for that meeting
Apparatus: <ul style="list-style-type: none">• T13-2 to Hillsboro, OR for tank repair – actuator found missing and now on order• New Brush 13-1 – Spec committee will meet in October
Facilities: <ul style="list-style-type: none">• Broken Irrigation line at Station 2 – fixed 10/4/24• Tree Service to evaluate diseased and nuisance trees – Sean Kroll of Sound Tree and Landscape viewed week of 9/23/24.• Station 13-2 classroom ceiling leak – cannot be reproduced• Station 13-1 AC Smith office ceiling leak – source determined to be water cooler tank• Records Room and Library Updates
Community Outreach: <ul style="list-style-type: none">• GNA Health Fair September 21st• Griffin School Fire Prevention Week October 7th-11th• GNA Trunk or Treat @Steamboat Square October 27th 1600-1800• Griffin School Fall Festival October 26th 17-2000• GNA hosting Chili Feed for First Responders November – time TBD• Holiday Tree Lighting ceremony December TBD• Griffin Fire Department Holiday Party will be December 6th from 1700-2000, catered by Occasions catering• Safety Committee member with Griffin School District- We are working on updating the escape routes/staging areas and the reunification location

COMMISSIONERS/SECRETARY REPORT

None

OLD BUSINESS

None

NEW BUSINESS

None

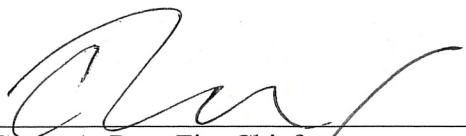
COMMENTS FOR THE GOOD OF THE ORDER

The Commissioners decided to meet for a Special Meeting on Nov 5th at 1pm.

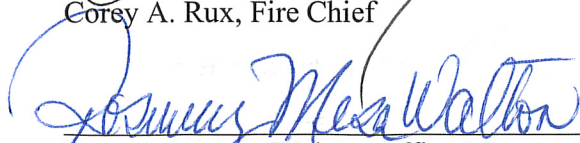
MEETING ADJOURNED

There being no further business, the meeting was adjourned at 12:35 p.m.


Board Of Fire Commissioners – Regular Meeting Minutes
October 10th, 2024



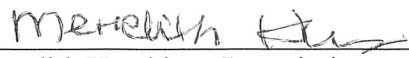
Corey A. Rux, Fire Chief



Rosemary Mesa-Walton, Office Manager
Recorder of Board Minutes



Arthur Dalessandro, Chair



Meredith Hutchins, Commissioner



Dave Pearsall, Commissioner