



# BOARD OF FIRE COMMISSIONERS Regular Meeting Agenda

May 15<sup>th</sup>, 2025  
12:00 p.m.

## MEETING CALL TO ORDER

## FLAG SALUTE

## ROLL CALL

## OTHERS PRESENT

## AGENDA ADDITIONS OR DELETIONS

## APPROVAL/CORRECTION OF MINUTES

1. Approve minutes from April 17<sup>th</sup>, 2025 – Regular Meeting

## PUBLIC COMMENTS

*The Fire Commissioners recognize the value of public comments on fire department issues and the importance of involving members of the public in its meeting, and so, we provide this opportunity. The statements or presentation may relate to any aspect of the fire department except those matters pertaining to any specific member which will not be allowed during public meetings. The Fire Commissioners would appreciate your comments being limited to approximately three (3) minutes.*

## FINANCIAL REPORT

### Finance Officer's Report:

1. Revenue and Fund Balances

### TREASURER'S REPORT

#### Account Totals

Thurston County Fire Protection District 13

04/01/2025 To: 04/30/2025

Time: 13:39:19 Date: 05/12/2025

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Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
6730 County Checking	385,927.56	1,003,017.86	244,920.43	1,144,024.99	0.00	21,553.59	1,165,578.58
6731 Capital Projects	152,018.65	356.58	0.00	152,375.23	0.00	0.00	152,375.23
6734 Reserve Account	511,257.27	1,198.60	0.00	512,455.87	0.00	0.00	512,455.87
6736 Apparatus Account	189,427.87	446.54	0.00	189,874.41	0.00	0.00	189,874.41
6738 Transporting Checking	81,645.11	5,088.57	0.00	86,733.68	0.00	0.00	86,733.68
<b>Total Cash:</b>	<b>1,320,276.46</b>	<b>1,010,108.15</b>	<b>244,920.43</b>	<b>2,085,464.18</b>	<b>0.00</b>	<b>21,553.59</b>	<b>2,107,017.77</b>
	<b>1,320,276.46</b>	<b>1,010,108.15</b>	<b>244,920.43</b>	<b>2,085,464.18</b>	<b>0.00</b>	<b>21,553.59</b>	<b>2,107,017.77</b>

2. Voucher Approvals

- Request approval to pay the following vouchers:

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Batch	Numbers (Transactions/Vouchers)	Amount	Type	Description
2025.04.03	250403001-250403026 Transaction #s 340-365	\$26,973.64	Warrants	General Expenditures
2025.04.04	250404001-250404010 Transaction #s 366-375	\$25,068.81	Warrants	General Expenditures
2025.04.05	Transaction #s 426-429	\$21,553.59	EFT	Quarter 1 Taxes, Unemployment, L&I, PFML, LTC
2025.05.01	Transaction #s 419-421	\$37,048.79		April - EFTPS, DRS, and Legal Shield
2025.05.02	250502001-250502004 Transaction #s 422-425	\$28,332.61	EFT	Payroll Expenditures – Griffin Firefighter Assoc., Union dues, Trusteed Plans, MERP
N/A	Transaction #s 376-418	\$97,651.57	EFT	April Career Payroll/Vol & Comm Stipends
2025.05.03	250503001-250502022 Transaction #s 430-451	\$16,210.87	Warrants	General Expenditures
<b>Total</b>		<b>\$138,977.44</b>		

**CHIEF’S REPORT by Chief Rux & Assistant Chief Smith**

**Month(s): April 2025**

<b>Incident Statistics</b>		
Total Incidents: 53	EMS: 37	Fire: 16
Aid Given: 3	Aid Received: 1	Overlapping: 9.43%
<b>Year to Date (through 4/30/25)</b>		
Total Incidents: 203 (228 PYTD)	EMS: 137	Fire: 66
Aid Given: 16	Aid Received: 8	Overlapping: 12.81%

<b>Transport Statistics</b>		
Total Patient Contacts: 36	Non-Transport: 11	Transportable Pts: 17 (not ALS)
GFD Transports: 13	Transport by another agency: 8 (4 ALS)	Capture Rate: 76%
YTD Transports Billed:	Resident: -	Non-Resident: -

<b>Monthly Training Activity</b>
EMT: 5 new EMT’s enrolled and started February 13, 2025. (Graduation June 16 <sup>th</sup> at 1800)
Fire 1: Fire Academy 2025 –Fall Start August 26, 2025
Thursday Night Drill – Vertical Ventilation April 17, 2025
Saturday Training Series: WAC required Live Fire Training @MERTS in Astoria, OR April 26, 2025 (11 in attendance)
Training Hours: 320 Agency Personnel Hours for April 2025 (1308 hours YTD vs. 478 hours PYTD)

<b>Fire Chiefs Report</b>
<b>Misc:</b>
<ul style="list-style-type: none"> <li>Training Hours recorded Prior Year compared to Current Year is a 173% increase.</li> </ul>

- Chief Rux and AC Smith to assist South Bay Fire with Lieutenant Testing May 29, 2025.
- Chief Rux and Elcista attended “Built for the Storm” Conference in Spokane, April 17<sup>th</sup>-18<sup>th</sup>.
- Chief Rux and Chief Smith to attend the WFCFA conference in Tri Cities all next week, May 19-May 22.
  
- Chief Rux has been working closely with Lauren Rodriguez, Sparrow Designs, to assist and guide our decision making for the remodel project. Inspiration Boards.
- We will be coordinating a move to station 2 while the work is underway, and the target for the move will be by the first of June.

**Apparatus:**

- New Brush 13-1 – Spec committee meeting every other Wednesday; finalizing paint estimate (Capital Collision), skid estimate with Purchase Order (Mallory Fire), and cabinet install (FAB Shop) – schedule dates pending. Targeting completion end of 4<sup>th</sup> Q 2025.
- E13-3 surplus planning – initial market survey complete. Need to identify sale offering platforms and timing for best exposure and selling advantage. A surplus resolution will be presented to the BOFC next meeting.
- New Tender has been ordered; it is the process of being built out with changes addressed to meet our specifications. Targeting September for delivery.

**Facilities:**

- South Sound Tree & Landscape approved for Station 13-2 certain tree removal and pruning; Station 13-1 certain tree removal/pruning is pending appointment date.
- Station signage is complete and has been delivered

**Community Outreach:**

- Find your Future, New Market April 26<sup>th</sup> (Elcista, Rosemary, Isaac, Sam, Abigail and Hannah)
- JBLM TAP TOO, May 1<sup>st</sup> (Rosemary)
- GNA Board Meeting on May 28<sup>th</sup>
- Griffin School Career Day, June 4<sup>th</sup>
- Griffin School End of Year BBQ, June 5<sup>th</sup>
- GNA annual Garage Sale Fundraiser, June 7<sup>th</sup> @ Companion Cove
- GNA Annual Picnic June 28<sup>th</sup>

**COMMISSIONERS/SECRETARY REPORT**

*This time is set aside for commissioners to report on meetings and conferences they attend, etc.*

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**OLD BUSINESS**

*None*

**NEW BUSINESS**

**COMMENTS FOR THE GOOD OF THE ORDER**

**MEETING ADJOURNED**