



BOARD OF FIRE COMMISSIONERS

Regular Meeting Minutes

April 12th, 2023
12:00 p.m.

MEETING CALL TO ORDER

Commissioner Pearsall called the meeting to order at 12:02 p.m.

FLAG SALUTE

Commissioner Pearsall led the group in the Flag Salute.

ROLL CALL

Commissioners Pearsall, Hutchins (via Zoom) and Dalessandro; Chief Rux, and Rosemary Mesa-Walton

OTHERS PRESENT

None

AGENDA ADDITIONS OR DELETIONS

None

APPROVAL/CORRECTION OF MINUTES

1. Approve minutes from February 9th, 2023 - Regular Meeting
 - Commissioner Dalessandro made a motion to approve the minutes from the February 9th, 2023 Regular Meeting. Commissioner Hutchins seconded the motion and the motion passed by unanimous vote.

PUBLIC COMMENTS

None

FINANCIAL REPORT

Finance Officer's Report:

1. Revenue and Fund Balances

TREASURER'S REPORT

Account Totals

Thurston County Fire Protection District 13

02/01/2023 To: 02/28/2023

Time: 12:04:14 Date: 03/06/2023

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Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
2 Petty Cash	325.00	175.00	0.00	500.00	0.00	0.00	500.00
6730 County Checking	499,098.18	78,822.61	199,650.73	378,270.06	0.00	0.00	378,270.06
6731 Capital Projects	192,947.33	191.32	0.00	193,139.15	0.00	0.00	193,139.15
6734 Reserve Account	485,398.66	481.32	0.00	485,879.98	0.00	0.00	485,879.98
6736 Apparatus Account	237,611.11	215.91	0.00	237,827.02	0.00	0.00	237,827.02
Total Cash:	1,415,380.78	79,886.16	199,650.73	1,295,616.21	0.00	0.00	1,295,616.21
	1,415,380.78	79,886.16	199,650.73	1,295,616.21	0.00	0.00	1,295,616.21

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TREASURER'S REPORT

Account Totals

Thurston County Fire Protection District 13

03/01/2023 To: 03/31/2023

Time: 12:19:26 Date: 04/06/2023

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Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
2 Petty Cash	500.00	0.00	0.00	500.00	0.00	0.00	500.00
6730 County Checking	378,270.06	115,458.51	180,562.32	313,166.25	0.00	0.00	313,166.25
6731 Capital Projects	193,139.15	151.36	0.00	193,290.51	0.00	0.00	193,290.51
6734 Reserve Account	485,879.98	380.79	0.00	486,260.77	0.00	0.00	486,260.77
6736 Apparatus Account	237,827.02	177.02	0.00	238,004.04	0.00	0.00	238,004.04
Total Cash:	1,295,616.21	116,167.68	180,562.32	1,231,221.57	0.00	0.00	1,231,221.57
	1,295,616.21	116,167.68	180,562.32	1,231,221.57	0.00	0.00	1,231,221.57

2. Voucher Approvals

- a. Office Manager, Rosemary Mesa-Walton summarized the expenditures for the month of February and March. Commissioner Dalessandro made a motion to approve the payments below for February and March 2023 totaling \$378,939.47. Commissioner Hutchins seconded the motion and the motion passed by unanimous vote.

Batch	Numbers (Transactions/Vouchers)	Amount	Type	Description
2023.02.02	230202001-230202026 Transaction #s 124-149	\$49,340.07	Warrants	General Expenditures and Payroll Benefits- Griffin Firefighter Assoc, Union dues, Trusteed Plans, MERP
2023.02.03	230203001-230203016 Transaction #s 150-165	\$55,639.13	Warrants	General Expenditures
N/A	Transaction #s 166-200	\$71,730.04	EFT	February Career Payroll/Vol & Comm Stipends
2023.03.01	Transaction #s 201-203	\$28,941.13	EFT	February - EFTPS, DRS, & DSHS
2023.03.02	230302001-230302033 Transaction #s 218-250	\$65,855.13	Warrants	General Expenditures, Quarterlies (L&I) and Payroll Benefits- Griffin Firefighter Assoc, Union dues, Trusteed Plans, MERP
2023.03.03	230303001-230303020 Transaction #s 251-270	\$14,036.02	Warrants	General Expenditures
N/A	Transaction #s 271-304	\$66,650.66	EFT	March Career Payroll/Vol & Comm Stipends
2023.04.01	Transaction #s 305-307	\$26,458.44	EFT	March - EFTPS, DRS, & DSHS
N/A	Transaction # 308	\$210.78	EFT	March Career Adjustment
2023.04.02	Transaction #s 309-310	\$78.07	EFT	March – Adjustment EFTPS & DRS
Total		\$378,939.47		

CHIEF'S REPORT by Chief Rux

Monthly Alarm Activity – February and March 2023

Total Number of Alarms: 122

EMS 82

Fire 40

Mutual Aid Given: 24

Overlapping calls: 14.75%

Mutual Aid Received: 4

Monthly Alarm Activity – 2023 Year to Date

Total Number of Alarms: 192

EMS 134

Fire 58

Mutual Aid Given: 34

Overlapping calls: 13.02%

Mutual Aid Received: 8

1. Training

EMT: Spring EMT Class March 6th – we have 7 enrolled, all doing well

Fire: 3 enrolled; all doing well

Training Hours: 288.25 Agency Personnel Hours in Feb & March 2023

2. Report

New Volunteer Membership – as discussed in BVFF Mtg.

Apparatus: E13-4 Surplus complete transferred/purchased by FITE

Strategic Planning

Attended Northwest Leadership Conference

GNA Easter Egg Hunt; Community CPR Course

Apparatus and Station Maintenance/Repairs

COMMISSIONERS/SECRETARY REPORT

TComm has been getting more applicants for dispatch. Advertising has been working.

OLD BUSINESS

None

NEW BUSINESS

1- Tender 13-1 Repairs

- Cylinder head is going to need major repair. We still don't know what the total cost will be, but are expecting approximately 15-20K. Chief asked for approval from the Board to move forward with the repairs
- Commissioner Dalessandro made a motion to approve the department moving forward with the repair of Tender 13-1. Commissioner Hutchins seconded the motion and the motion passed by unanimous vote.

2- Bathroom Flooring at Station 13-1

- Chief Rux mentioned to the Commissioners that the women's bathroom at Sta 13-1 has had a water leak which had caused some flooring issues. Chief Rux would like to replace the flooring with a more appropriate style configured for bathrooms. He received a quote from the flooring company that we used to update Station 13-2 recently, and it was for approximately \$7,300. Chief asked for approval from the Board to move forward with that bid and the flooring project.
- Commissioner Pearsall made a motion to approve the department moving forward with the bathroom flooring repairs for both the women's and men's bathrooms, at Station 13-1, for approximately \$7,300. Commissioner Dalessandro seconded the motion and the motion passed by unanimous vote.

3- Aid Unit Upgrades for Transport Program

- Chief Rux mentioned to the Commissioners that once the gurneys are delivered that he would like to make some repair updates to both aid units, because they are not currently configured for the new gurneys to fit properly.

4- Strategic Planning: Commissioner Representation

- The Commissioners selected Commissioner Dalessandro to assist with the Strategic Planning as the Board representative

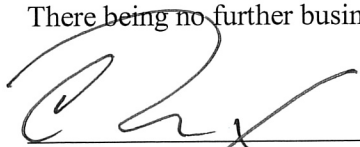
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COMMENTS FOR THE GOOD OF THE ORDER

This year's annual Award Banquet will be on May 12th from 6-8pm and the location is yet to be determined.

MEETING ADJOURNED

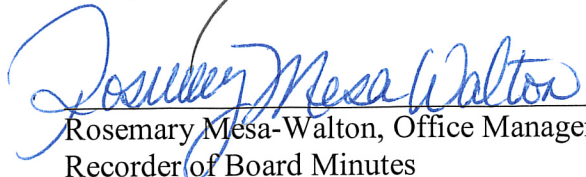
There being no further business, the meeting was adjourned at 12:40 p.m.



Corey A. Rux, Fire Chief



Dave Pearsall, Chair



Rosemary Mesa-Walton, Office Manager
Recorder of Board Minutes



Meredith Hutchins, Commissioner



Arthur Dalessandro, Commissioner