



BOARD OF FIRE COMMISSIONERS

Regular Meeting Minutes

September 14th, 2023
12:00 p.m.

MEETING CALL TO ORDER

Commissioner Dalessandro called the meeting to order at 12:00p.m.

FLAG SALUTE

Commissioner Dalessandro led the group in the Flag Salute.

ROLL CALL

Commissioners Hutchins and Dalessandro; Chief Rux, and Rosemary Mesa-Walton

OTHERS PRESENT

Jim Hutchins, Doug Jamieson, Stephanie Conesa, Jordan Pepe, and Colton Schmidt

AGENDA ADDITIONS OR DELETIONS

Yes, need to discuss rescheduling the October BOFC meeting

APPROVAL/CORRECTION OF MINUTES

1. Approve minutes from August 16th, 2023 - Regular Meeting
 - Commissioner Hutchins made a motion to approve the minutes from the August 16th, 2023 Regular Meeting. Commissioner Dalessandro seconded the motion and the motion passed by unanimous vote.

PUBLIC COMMENTS

None

FINANCIAL REPORT

Finance Officer's Report:

1. Revenue and Fund Balances

TREASURER'S REPORT

Account Totals

Thurston County Fire Protection District 13

08/01/2023 To: 08/31/2023

Time: 10:13:11 Date: 09/13/2023
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Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
2 Petty Cash	500.00	0.00	0.00	500.00	0.00	0.00	500.00
6730 County Checking	770,811.47	16,594.75	262,835.47	524,570.75	0.00	0.00	524,570.75
6731 Capital Projects	194,542.79	295.98	0.00	194,838.77	0.00	0.00	194,838.77
6734 Reserve Account	489,411.15	744.58	0.00	490,155.73	0.00	0.00	490,155.73
6736 Apparatus Account	239,520.90	362.76	0.00	239,883.66	0.00	0.00	239,883.66
Total Cash:	1,694,786.31	17,998.07	262,835.47	1,449,948.91	0.00	0.00	1,449,948.91
	1,694,786.31	17,998.07	262,835.47	1,449,948.91	0.00	0.00	1,449,948.91

2. Voucher Approvals

- a. Office Manager, Rosemary Mesa-Walton summarized the expenditures for the month of August. Commissioner Hutchins made a motion to approve the payments below for August 2023 totaling \$212,691.89. Commissioner Dalessandro seconded the motion and the motion passed by unanimous vote.

Batch	Numbers (Transactions/Vouchers)	Amount	Type	Description
2023.08.03	230803001-230803021 Transaction #s 673-693	\$26,255.01	Warrants	General Expenditures
2023.08.04	230804001-230804017 Transaction #s 694-710	\$56,224.85	Warrants	General Expenditures and Quarterlies (PFML)
N/A	Transaction #s 711-741	\$73,511.23	EFT	August Career Payroll/Vol & Comm Stipends
2023.09.01	Transaction #s 742-744	\$30,106.36	EFT	August - EFTPS, DRS, & DSHS
2023.09.02	230902001-230902004 Transaction #s 745-748	\$26,594.44	Warrants	Payroll Benefit Expenditures- Griffin Firefighter Assoc, Union dues, Trusteed Plans, MERP
Total		\$212,691.89		

CHIEF'S REPORT by Chief Rux

Month(s): August 2023

Incident Statistics		
Total Incidents: 81	EMS: 43	Fire: 38
Aid Given: 17	Aid Received: 5	Overlapping: %14.81
Year to Date		
Total Incidents: 518	EMS: 323	Fire: 195
Aid Given: 91	Aid Received: 35	Overlapping: % 15.06

Transport Statistics		
Total Patient Contacts: 32	Non-Transport: 13	Transportable Pts: 19
GFD Transports: 12	Transport by other agency: 7	Capture Rate: % 63

Monthly Training Activity	
EMT: 2 Students in Fall Class	
Fire 1: 4 In Fall Class	
Training Hours: 71.5	Agency Personnel Hours for August 2023

Fire Chiefs Report	
Misc:	
• FTE Testing Process	
• Alli-Connect – Go Live November 1 st	
• Community Resource Program – Go Live October 1st	
Apparatus:	
• E13-1 - back in service	
• E13-2 - Headsets need repaired	
• Liquid Spring Suspension A13-1 – waiting on parts	

Facilities:

- Base Station radio install – Waiting on parts from Day Wireless
- Fire Pump – Parts arrive, install October 2
- Bay Door – Waiting on parts from Hung Right
- Roofing Project - process of obtaining bids

Community Outreach: Fire Prevention Week October 9-14th/Trunk or Treat/Breakfast at Griffin School

COMMISSIONERS/SECRETARY REPORT

Commissioner Hutchings mentioned that the topic of Narcan was brought up at the Thurston County Fire Commissioners meeting, and asked Chief Rux for his opinion on the matter. Chief Rux explained the pros and cons in having Narcan at a BLS level. There was no further discussion or action afterwards.

OLD BUSINESS

None

NEW BUSINESS

1- Roof Bids

- Chief Rux asked the board to approve the purchase and installation of a new roof for station 13-1 for the amount up to \$85,000 including tax, and that the money would be transferred and used from our capital projects funds.
- Commissioner Dalessandro made a motion to approve the purchase and installation of a new roof for station 13-1 for the amount up to \$85,000 including tax, and that the money would be transferred and used from our capital projects funds. Commissioner Hutchins seconded the motion and the motion passed by unanimous vote.

2- Executive Session: RCW 42.30.110(1)(g) – To evaluate the qualifications of an applicant for public employment

- The Commissioners then met for an executive session at 12:45pm for approximately 10 minutes. The meeting resumed at 12:55pm, and no action was taken during the executive session.
- After the meeting had resumed, Commissioner Dalessandro made a motion to approve a temp-hire position for an extensive period of over 3 months. Commissioner Hutchins seconded the motion and the motion passed by unanimous vote.

3- October Board of Fire Commissioners Meeting: Will be moved to October 19th at 12:30pm.

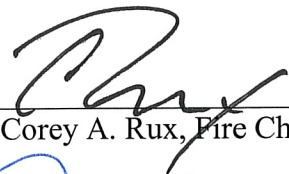
COMMENTS FOR THE GOOD OF THE ORDER

The Sandy Sinclair memorial would occur today at 2pm. Chief Rux informed the Board that the department would be attending.

Board Of Fire Commissioners – Regular Meeting Minutes
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MEETING ADJOURNED

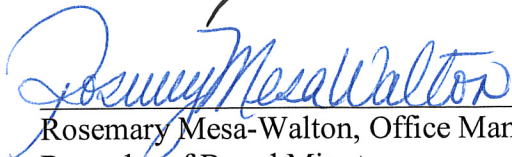
There being no further business, the meeting was adjourned at 1:03 p.m.



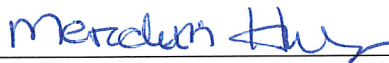
Corey A. Rux, Fire Chief



Dave Pearsall, Chair



Rosemary Mesa-Walton, Office Manager
Recorder of Board Minutes



Meredith Hutchins, Commissioner



Arthur Dalessandro, Commissioner