



BOARD OF FIRE COMMISSIONERS

Regular Meeting Agenda

July 17th, 2025
12:00 p.m.

MEETING CALL TO ORDER

FLAG SALUTE

ROLL CALL

OTHERS PRESENT

AGENDA ADDITIONS OR DELETIONS

- ILA between TComm and Griffin Fire

APPROVAL/CORRECTION OF MINUTES

1. Approve minutes from June 26th, 2025
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PUBLIC COMMENTS

The Fire Commissioners recognize the value of public comments on fire department issues and the importance of involving members of the public in its meeting, and so, we provide this opportunity. The statements or presentation may relate to any aspect of the fire department except those matters pertaining to any specific member which will not be allowed during public meetings. The Fire Commissioners would appreciate your comments being limited to approximately three (3) minutes.

FINANCIAL REPORT

Finance Officer's Report:

1. Revenue and Fund Balances

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TREASURER'S REPORT
Fund Totals

Thurston County Fire Protection District 13

06/01/2025 To: 06/30/2025

Time: 12:28:00 Date: 07/09/2025

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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund	1,171,967.84	16,677.15	246,834.04	941,810.95	0.00	0.00	0.00	941,810.95
002 Reserve Fund	513,957.97	1,672.06		515,630.03	0.00	0.00	0.00	515,630.03
003 Apparatus Fund	190,432.86	620.81		191,053.67	0.00	0.00	0.00	191,053.67
004 Transporting Fund	94,446.18	1,715.50		96,161.68	0.00	0.00	0.00	96,161.68
301 Capital Projects Fund	152,822.01	497.27		153,319.28	0.00	0.00	0.00	153,319.28
302 Loan Fund	0.00	0.00	147,781.74	-147,781.74	147,781.74	0.00	0.00	0.00
	2,123,626.86	21,182.79	394,615.78	1,750,193.87	147,781.74	0.00	0.00	1,897,975.61

2. Voucher Approvals

- Request approval to pay the following vouchers:

Batch	Numbers (Transactions/Vouchers)	Amount	Type	Description
2025.06.03	250603001-250603011 Transaction #s 594-604	\$53,328.65	Warrants	General Expenditures, including Stryker gurney payment
2025.07.01	Transaction #s 647-649	\$38,691.11	EFT	May - EFTPS, DRS, and Legal Shield
NA	Transaction #s 605-646	\$99,872.92	EFT	May Career Payroll/Vol & Comm Stipends
2025.07.02	Transaction #s 663-692	\$85,987.85	Warrants	General Expenditures and Payroll Expenditures – Griffin Firefighter Assoc., Union dues, Trusteed Plans, MERP
	Total	\$277,880.53		

CHIEF'S REPORT by Chief Rux & Assistant Chief Smith

Month(s): June 2025

Incident Statistics		
Total Incidents: 50	EMS: 27	Fire: 23
Aid Given: 8	Aid Received: 2	Overlapping: 14%
Year to Date (through 6/30/25)		
Total Incidents: 307 (306 PYTD)	EMS: 194	Fire: 113
Aid Given: 30	Aid Received: 11	Overlapping: 11.4%

Transport Statistics		
Total Patient Contacts: 20	Non-Transport: 7	Transportable Pts: 11 (not ALS)
GFD Transports: 9	Transport by another agency: 3 (1 ALS)	Capture Rate: 81%
YTD Transports Billed:	Resident: -	Non-Resident: -

Monthly Training Activity
EMT: 7 new EMT applications submitted to Medic One for start date of August 7, 2025. (cap of 30 students) PENDING allocated spots.

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Fire 1: Fire Academy 2025 –Fall Start August 26, 2025 – 6 applicants PENDING allocated spots
Thursday Night Drill – Technical Rescue Incidents Training with FF Walker June 19, 2025
Training Hours: 274 Agency Personnel Hours for June 2025
Saturday Training Series: June 21 st – EVIP Class and Rodeo taught by FF Carda and Lt. Rohaly

Fire Chiefs Report

Misc:

- Station 13-1 Renovation update; engaged with Sea Western for bunker gear storage systems and working with USDD finalizing plan for station alerting system (final numbers TBD)
- Final stages with the Sparrow design as we are selecting finishing fixtures to include faucets, lighting and hardware

Apparatus:

- New Brush 13-1 – Spec committee informally meeting every other Wednesday; finalizing paint estimate (one more estimate to be obtained), skid estimate ready for Purchase Order (Mallory Fire), and cabinet install (FAB Shop) – schedule dates pending. Tire/wheel estimate – pending; Light package install estimate – pending; Bumper/winch estimate – pending. Still targeting completion end of 4th Q 2025.
- E13-3 surplus –A surplus resolution granted in June meeting. Advertisement intentionally delayed for possible loan to South Mason Fire due to engine total.
- New Tender hit the production line last week, soft target October/November

Facilities:

- South Sound Tree & Landscape completed for Station 13-2 with certain tree removal and pruning; Station 13-1 certain tree removal/pruning is underway now.

Community Outreach:

- GNA Annual Picnic June 28th
- CBHA July 4th Parade

COMMISSIONERS/SECRETARY REPORT

This time is set aside for commissioners to report on meetings and conferences they attend, etc.

OLD BUSINESS

None

NEW BUSINESS

- FirstDue, document management program
- Cintas Rental Services Agreement renewal
- ILA between TComm and Griffin Fire

COMMENTS FOR THE GOOD OF THE ORDER

MEETING ADJOURNED