



BOARD OF FIRE COMMISSIONERS

Regular Meeting Minutes

September 8th, 2022
12:00 p.m.

MEETING CALL TO ORDER

Commissioner Hutchins called the meeting to order at 12:06 p.m.

FLAG SALUTE

Rosemary Mesa-Walton led the group in the Flag Salute.

ROLL CALL

Commissioners Pearsall and Hutchins (in person); Chief Rux, Assistant Chief Rudolph, and Rosemary Mesa-Walton

OTHERS PRESENT

Tim Rohaly, Gabriel Dorrough and Michael Nivala

AGENDA ADDITIONS OR DELETIONS

None

APPROVAL/CORRECTION OF MINUTES

1. Approve minutes from June 9th, 2022 Regular Meeting
 - Commissioner Pearsall made a motion to approve the minutes from the June 9th, 2022 Regular Meeting. Commissioner Hutchins seconded the motion and the motion passed by unanimous vote.

PUBLIC COMMENTS

None

FINANCIAL REPORT

Finance Officer's Report:

1. Revenue and Fund Balances

TREASURER'S REPORT

Account Totals

Thurston County Fire Protection District 13

06/01/2022 To: 06/30/2022

Time: 08:00:55 Date: 09/07/2022
Page: 2

Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
2 Petty Cash	500.00	0.00	0.00	500.00	0.00	0.00	500.00
6730 County Checking	1,080,182.09	6,957.27	204,973.56	882,165.80	0.00	0.00	882,165.80
6731 Capital Projects	191,387.33	170.40	0.00	191,557.73	0.00	0.00	191,557.73
6734 Reserve Account	481,471.32	429.27	0.00	481,900.59	0.00	0.00	481,900.59
6736 Apparatus Account	136,285.26	121.34	0.00	136,406.60	0.00	0.00	136,406.60
Total Cash:	1,889,826.00	7,678.28	204,973.56	1,692,530.72	0.00	0.00	1,692,530.72
	1,889,826.00	7,678.28	204,973.56	1,692,530.72	0.00	0.00	1,692,530.72

Board Of Fire Commissioners – Regular Meeting Minutes
June 9th, 2022

TREASURER'S REPORT

Account Totals

Thurston County Fire Protection District 13

07/01/2022 To: 07/31/2022

Time: 08:10:23 Date: 09/07/2022

Page: 2

Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
2 Petty Cash	500.00	0.00	0.00	500.00	0.00	0.00	500.00
6730 County Checking	882,165.80	7,053.23	161,464.01	727,755.02	0.00	0.00	727,755.02
6731 Capital Projects	191,557.73	148.82	0.00	191,706.55	0.00	0.00	191,706.55
6734 Reserve Account	481,900.59	374.73	0.00	482,275.32	0.00	0.00	482,275.32
6736 Apparatus Account	136,406.60	105.98	0.00	136,512.58	0.00	0.00	136,512.58
Total Cash:	1,692,530.72	7,682.76	161,464.01	1,538,749.47	0.00	0.00	1,538,749.47
	1,692,530.72	7,682.76	161,464.01	1,538,749.47	0.00	0.00	1,538,749.47

TREASURER'S REPORT

Fund Totals

Thurston County Fire Protection District 13

08/01/2022 To: 08/31/2022

Time: 08:18:44 Date: 09/07/2022

Page: 1

Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund	728,255.02	9,338.49	191,344.07	546,249.44	20,262.54	0.00	0.00	566,511.98
002 Reserve Fund	482,275.32	374.73		482,650.07	0.00	0.00	0.00	482,650.07
003 Apparatus Fund	136,512.58	106.01		136,618.59	0.00	0.00	0.00	136,618.59
301 Capital Projects Fund	191,706.55	148.88		191,855.43	0.00	0.00	0.00	191,855.43
	1,538,749.47	9,968.13	191,344.07	1,357,373.53	20,262.54	0.00	0.00	1,377,636.07

2. Voucher Approvals

- a. Office Manager, Rosemary Mesa-Walton summarized the expenditures for the month. Commissioner Pearsall made a motion to approve the payments below for June, July & August 2022 totaling \$563,991.51. Commissioner Hutchins seconded the motion and the motion passed by unanimous vote.

Batch	Numbers (Transactions/Vouchers)	Amount	Type	Description
2022.06.02	220602001-220602027 Transaction #s 470-496	\$50,369.45	Warrants	General Expenditures and Payroll Benefits- Griffin Firefighter Assoc, Union dues, Trusteed Plans, MERP
2022.06.03	220603001-220603015 Transaction #s 497-511	\$58,250.07	Warrants	General Expenditures & Quarterlies (Unemployment & L&I)
N/A	Transaction #s 512-550	\$73,938.56	EFT	June Career Payroll/Vol & Comm Stipends
2022.07.01	Transaction #s 551-553	\$31,097.56	EFT	June - EFTPS, DRS, & DSHS
2022.07.02	220702001-220702036 Transaction #s 554-589	\$56,427.89	Warrants	General Expenditures and Payroll Benefits- Griffin Firefighter Assoc, Union dues, Trusteed Plans, MERP
N/A	Transaction #s 590-622	\$72,066.99	EFT	July Career Payroll/Vol & Comm Stipends
2022.08.01	Transaction #s 623-625	\$30,029.42	EFT	July - EFTPS, DRS, & DSHS
2022.08.02	220802001-220802034 Transaction #s 626-659	\$69,230.12	Warrants	General Expenditures and Payroll Benefits- Griffin Firefighter Assoc, Union dues, Trusteed Plans, MERP
2022.08.03	220803001-220803010 Transaction #s 660-669	\$20,262.54	Warrants	General Expenditures
N/A	Transaction #s 670-704	\$72,269.49	EFT	August Career Payroll/Vol & Comm Stipends
2022.09.01	Transaction #s 705-707	\$30,049.42	EFT	August - EFTPS, DRS, & DSHS
Total		\$563,991.51		

CHIEF’S REPORT by Chief Rudolph (Operations/Training)

Monthly Alarm Activity – June 2022			
Total Number of Alarms: 62			
EMS		37	
Fire		25	Mutual Aid Given: 7
Overlapping calls:		16%	Mutual Aid Received: 2
Monthly Alarm Activity – July 2022			
Total Number of Alarms: 55			
EMS		30	
Fire		25	Mutual Aid Given: 9
Overlapping calls:		11%	Mutual Aid Received: 8
Monthly Alarm Activity – August 2022			
Total Number of Alarms: 87			
EMS		52	
Fire		35	Mutual Aid Given: 10
Overlapping calls:		10%	Mutual Aid Received: 8

1. Training
 - EMT: 5 in EMT, all doing very well
 - Fire: 4 in FA, all doing very well
 - Training Hours: June – 217, July – 203, August – 174
 - MCT project is complete
 - Apparatus graphics are complete
 - Aid 13-1 DPF filter, unknown lead time on parts
 - County radio project, September install TBD

CHIEF’S REPORT by Chief Rux (Administration)

2. Report
 - Station 2 flooring complete
 - Rebranding – station signs
 - Transport Application has been approved
 - Equipment necessary for transport – Gurney purchase
 - GNA picnic and Blueberry Bash went very well
 - FTE transitions

COMMISSIONERS/SECRETARY REPORT

None

OLD BUSINESS

1. Bunker Gear
 - Chief Rux informed the Commissioners that there was unfortunately a misunderstanding with the bunker gear that had been ordered, and will not be seeing the gear until next year.
2. Flooring (Chief covered this in his Chief's report)
3. Rebranding (Chief covered this in his Chief's report)

NEW BUSINESS

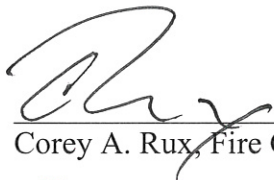
None

COMMENTS FOR THE GOOD OF THE ORDER

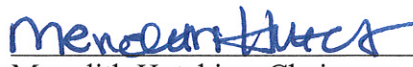
FF/EMT JJ Shincke had a baby and got married over the summer. Everyone wishes him well!

MEETING ADJOURNED


There being no further business, the meeting was adjourned at 1:00 p.m.



Corey A. Rux, Fire Chief



Meredith Hutchins, Chair



Rosemary Mesa-Walton, Office Manager
Recorder of Board Minutes



Casey Black, Commissioner



Dave Pearsall, Commissioner