



# BOARD OF FIRE COMMISSIONERS

## Regular Meeting Minutes

October 19<sup>th</sup>, 2022  
12:00 p.m.

### MEETING CALL TO ORDER

Commissioner Hutchins called the meeting to order at 12:02 p.m.

### FLAG SALUTE

Commissioner Hutchins led the group in the Flag Salute.

### ROLL CALL

Commissioners Pearsall and Hutchins (in person); Chief Rux and Rosemary Mesa-Walton

### OTHERS PRESENT

Doug Jamieson, Jordan Pepe, Sarah Norman, Stephanie Conesa

### AGENDA ADDITIONS OR DELETIONS

None

### APPROVAL/CORRECTION OF MINUTES

1. Approve minutes from September 8<sup>th</sup>, 2022 Regular Meeting
  - Commissioner Pearsall made a motion to approve the minutes from the September 8<sup>th</sup>, 2022 Regular Meeting. Commissioner Hutchins seconded the motion and the motion passed by unanimous vote.
2. Approve minutes from October 3<sup>rd</sup>, 2022 Special Meeting
  - Commissioner Pearsall made a motion to approve the minutes from the October 3<sup>rd</sup>, 2022 Special Meeting. Commissioner Hutchins seconded the motion and the motion passed by unanimous vote.

### PUBLIC COMMENTS

None

### FINANCIAL REPORT

Finance Officer's Report:

#### 1. Revenue and Fund Balances

#### TREASURER'S REPORT

##### Account Totals

Thurston County Fire Protection District 13

09/01/2022 To: 09/30/2022

Time: 10:41:50 Date: 10/07/2022

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Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
2 Petty Cash	500.00	0.00	99.25	400.75	0.00	0.00	400.75
6730 County Checking	545,749.44	33,429.88	178,775.53	400,403.79	0.00	0.00	400,403.79
6731 Capital Projects	191,855.43	95.60	0.00	191,951.03	0.00	0.00	191,951.03
6734 Reserve Account	482,650.07	240.59	0.00	482,890.66	0.00	0.00	482,890.66
6736 Apparatus Account	136,618.59	68.07	0.00	136,686.66	0.00	0.00	136,686.66
Total Cash:	1,357,373.53	33,834.14	178,874.78	1,212,332.89	0.00	0.00	1,212,332.89
	1,357,373.53	33,834.14	178,874.78	1,212,332.89	0.00	0.00	1,212,332.89

#### 2. Voucher Approvals

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- a. Office Manager, Rosemary Mesa-Walton summarized the expenditures for the month. Commissioner Pearsall made a motion to approve the payments below for September 2022 totaling \$270,923.38. Commissioner Hutchins seconded the motion and the motion passed by unanimous vote.

Batch	Numbers (Transactions/Vouchers)	Amount	Type	Description
2022.09.02	220902001-220902024 Transaction #s 731-754	\$36,742.49	Warrants	General Expenditures and Payroll Benefits- Griffin Firefighter Assoc, Union dues, Trusteed Plans, MERP
2022.09.03	220903001-220903016 Transaction #s 755-770	\$39,714.13	Warrants	General Expenditures & Quarterlies (Unemployment, PFML & L&I)
N/A	Transaction #s 771-804	\$84,348.34	EFT	September Career Payroll/Vol & Comm Stipends
2022.10.01	Transaction #s 805-807	\$35,199.75	EFT	September - EFTPS, DRS, & DSHS
2022.10.02	221002001-221002025 Transaction #s 808-832	\$65,851.16	Warrants	General Expenditures and Payroll Benefits- Griffin Firefighter Assoc, Union dues, Trusteed Plans, MERP
2022.10.03	221003001-221003013 Transaction #s 846-858	\$9,067.51	Warrants	General Expenditures & Quarterlies (PFML)
<b>Total</b>		<b>\$270,923.38</b>		

**CHIEF'S REPORT by Chief Rux (Operations/Training)**

***Monthly Alarm Activity – September 2022***

**Total Number of Alarms: 53**

EMS 26

Fire 27

**Mutual Aid Given: 9**

**Overlapping calls: 7.5%**

**Mutual Aid Received: 3**

1. Training
  - EMT: 5 in EMT, all doing very well
  - Fire: 4 in FA, all doing very well
  - Training Hours: didn't provide information at this meeting
2. Report
  - Radio install TCERN project going well, and should be completed this week
  - Transport Application status is complete, and we've received the transporting license. There is still some training that will be conducted before officially starting to transport.
  - Fire Prevention education occurred last week and it went well. All the kids were very excited to see our participation.
  - FTE transitions are going very well.

**COMMISSIONERS/SECRETARY REPORT**

Commissioner Hutchins reported that there were plans of a new Emergency services department being built in the lacey area in the near future.

**OLD BUSINESS**

*None*

## NEW BUSINESS

1. Resolution for volunteer stipend
  - Commissioner Pearsall made a motion to approve the Resolution 22-005: Volunteer Stipend effective January 1<sup>st</sup>, 2022. Commissioner Hutchins seconded the motion and the motion passed by unanimous vote.
2. Systems Design – Ambulance Transport Billing Agreement
  - Commissioner Pearsall made a motion to authorize Chief Rux to proceed with System Designs and begin the transporting paperwork/setup process. Commissioner Hutchins seconded the motion and the motion passed by unanimous vote.
3. Gurney Purchase
  - Commissioner Pearsall made a motion to authorize the purchase of the two gurneys from Stryker for the amount of \$127,834.91 and broken out into 4 payments. Commissioner Hutchins seconded the motion and the motion passed by unanimous vote.
4. Budget Workshop
  - Fire Chief Rux reviewed the 2023 budget draft with the Commissioners, and compared the budget with previous years.
5. Executive Session: RCW 42.30.110 (1)(h) to evaluation the qualifications of a candidate for appointment to elective office.
  - The Commissioners then met for an executive session at 1:16pm for approximately 20minutes. The meeting resumed at 1:36pm. At such time the Commissioners decided to extend the executive session for another 5minutes. At 1:41pm the Commissioners decided to extend the executive session again for another 10minutes. At 1:51pm the Commissioners decided to extend the executive session again for another 10minutes. At 2:01pm the Commissioners decided to extend the executive session again for another 10minutes. At 2:11pm the Commissioners decided to extend the executive session again for another 10minutes. The meeting resumed at 2:21pm and no action was taken during the executive session.

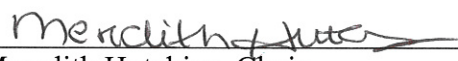
## COMMENTS FOR THE GOOD OF THE ORDER

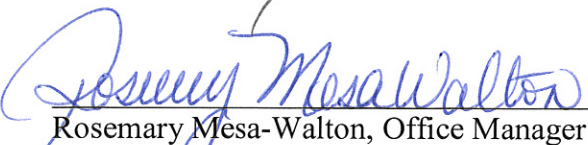
*None*

## MEETING ADJOURNED

There being no further business, the meeting was adjourned at 2:21 p.m.

  
\_\_\_\_\_  
Corey A. Rux, Fire Chief

  
\_\_\_\_\_  
Meredith Hutchins, Chair

  
\_\_\_\_\_  
Rosemary Mesa-Walton, Office Manager  
Recorder of Board Minutes

\_\_\_\_\_  
Casey Black, Commissioner

  
\_\_\_\_\_  
Dave Pearsall, Commissioner

