



# BOARD OF FIRE COMMISSIONERS

## Regular Meeting Minutes

November 10<sup>th</sup>, 2022  
12:00 p.m.

### MEETING CALL TO ORDER

Commissioner Hutchins called the meeting to order at 12:04 p.m.

### FLAG SALUTE

Commissioner Hutchins led the group in the Flag Salute.

### ROLL CALL

Commissioners Pearsall and Hutchins; Chief Rux, and Rosemary Mesa-Walton

### OTHERS PRESENT

Tim Rohaly, and Gabriel Dorrrough

### AGENDA ADDITIONS OR DELETIONS

Added an executive session per RCW 42.30.110(1)(h) To evaluate the qualifications of a candidate for appointment to elective office.

### APPROVAL/CORRECTION OF MINUTES

1. Approve minutes from October 19<sup>th</sup>, 2022 Regular Meeting
  - Commissioner Pearsall made a motion to approve the minutes from the October 19<sup>th</sup>, 2022 Regular Meeting. Commissioner Hutchins seconded the motion and the motion passed by unanimous vote.

### PUBLIC COMMENTS

None

### FINANCIAL REPORT

*Finance Officer's Report:*

#### 1. Revenue and Fund Balances

#### TREASURER'S REPORT

##### Account Totals

Thurston County Fire Protection District 13

10/01/2022 To: 10/31/2022

Time: 10:40:30 Date: 11/07/2022

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Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
2 Petty Cash	400.75	99.25	0.00	500.00	0.00	0.00	500.00
6730 County Checking	400,403.79	790,034.06	194,466.76	995,971.09	0.00	0.00	995,971.09
6731 Capital Projects	191,951.03	121.19	0.00	192,072.22	0.00	0.00	192,072.22
6734 Reserve Account	482,890.66	304.97	0.00	483,195.63	0.00	0.00	483,195.63
6736 Apparatus Account	136,686.66	86.30	0.00	136,772.96	0.00	0.00	136,772.96
Total Cash:	1,212,332.89	790,645.77	194,466.76	1,808,511.90	0.00	0.00	1,808,511.90
	1,212,332.89	790,645.77	194,466.76	1,808,511.90	0.00	0.00	1,808,511.90

2. Voucher Approvals

- a. Office Manager, Rosemary Mesa-Walton summarized the expenditures for the month. Commissioner Hutchins made a motion to approve the payments below for October 2022 totaling \$132,724.71. Commissioner Pearsall seconded the motion and the motion passed by unanimous vote.

Batch	Numbers (Transactions/Vouchers)	Amount	Type	Description
N/A	Transaction #s 862-893	\$66,286.76	EFT	October Career Payroll/Vol & Comm Stipends
2022.11.01	Transaction #s 894-896	\$28,390.52	EFT	October - EFTPS, DRS, & DSHS
2022.11.02	221102001-221102015 Transaction #s 897-911	\$38,047.43	Warrants	General Expenditures and Payroll Benefits- Griffin Firefighter Assoc, Union dues, Trusteed Plans, MERP
Total		\$132,724.71		

**CHIEF'S REPORT by Chief Rux**

***Monthly Alarm Activity – October 2022***

**Total Number of Alarms: 59**

EMS 27

Fire 32

**Mutual Aid Given: 10**

**Overlapping calls: 15%**

**Mutual Aid Received: 1**

1. Training
  - EMT: 4 in TCEMT, all doing very well
  - Fire: 4 in TCFA, all doing very well
  - Training Hours: 197 Agency Personnel Hours
2. Report
  - Radio install TCERN project
  - Transport Application status
  - FTE Testing Process
  - WSRB Rating

**COMMISSIONERS/SECRETARY REPORT**

Commissioner Hutchins reported that TCOMM is short on equipment for radios so they are looking at a January launch timeframe. They are also still negotiation on Dupont towers.

**OLD BUSINESS**

1. Resolution 22-006: Surplus Items
  - a. Commissioner Hutchins made a motion to approve Resolution 22-006: Surplus Items. Commissioner Pearsall seconded the motion and the motion passed by unanimous vote.
2. Resolution 22-007: Transport Fees (Systems Design – Ambulance Transport Billing Agreement– Resolution & Policy for billing)
  - a. Commissioner Hutchins made a motion to approve both policy manual and Resolution 22-007: Transport Fees. Commissioner Pearsall seconded the motion and the motion passed by unanimous vote.
3. Resolution 22-008: Gurney Purchase

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- a. Commissioner Pearsall made a motion to approve Resolution 22-008: Gurney Purchase. Commissioner Hutchins seconded the motion and the motion passed by unanimous vote.
4. Executive Session: RCW 42.30.110(1)(h) To evaluate the qualifications of a candidate for appointment to elective office & 5. Executive Session: RCW 42.30.110 (1)(g) to review the performance of a public employee.
  - a. The Commissioners then met for an executive session at 12:39pm for approximately 20minutes. The meeting resumed at 1:00pm. At such time the Commissioners decided to extend the executive session for another 20minutes. At 1:20pm the Commissioners decided to extend the executive session again for another 15minutes. At 1:35pm the Commissioners decided to extend the executive session again for another 5minutes. At 1:40pm the Commissioners decided to extend the executive session again for another 5minutes. The meeting resumed at 1:45pm and no action was taken during the executive session.
  - b. After resuming the meeting at 1:45pm, Commissioner Pearsall then made a motion to accept Commissioner Casey Black's resignation. Commissioner Hutchins seconded the motion and the motion passed by unanimous vote.
6. Budget Draft
  - a. Chief Rux reviewed and proposed adding two (2) new FF/EMT positions; discussed special projects like the purchase of a new alert system, a kitchen remodel and the purchase of two gurneys; and lastly, he discussed wanting to transfer some funds into the apparatus fund in 2023.
  - b. The Commissioners decided to meet again for a Special meeting on November 16<sup>th</sup> to finalize the 2023 Budget, and they agreed to cancel the December Regular BOFC meeting as well.

**NEW BUSINESS**

1. Commissioner Position

- a. Commissioner Hutchins made a motion to nominate Commissioner Pearsall as the Board Chair for 2023. Commissioner Pearsall seconded the motion and the motion passed by unanimous vote.

**COMMENTS FOR THE GOOD OF THE ORDER**

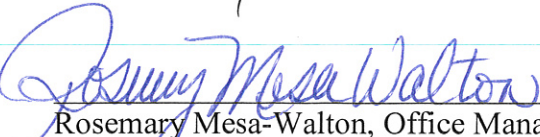
FF/EMT Dorrough announced that he and his wife are expecting a baby.

**MEETING ADJOURNED**

There being no further business, the meeting was adjourned at 1:58 p.m.

  
Corey A. Rux, Fire Chief

  
Meredith Hutchins, Chair

  
Rosemary Mesa-Walton, Office Manager  
Recorder of Board Minutes

  
Dave Pearsall, Commissioner

1. The first part of the paper is devoted to the study of the

2. The second part of the paper is devoted to the study of the