



# BOARD OF FIRE COMMISSIONERS

## Regular Meeting Minutes

November 12<sup>th</sup>, 2020  
12:00 p.m.

### MEETING CALL TO ORDER

Commissioner Pearsall called the meeting to order at 12:00 p.m.

### FLAG SALUTE

Commissioner Pearsall led the group in the Flag Salute.

### ROLL CALL

Commissioners Pearsall and Peoples were present, and Hutchins joined via Zoom; Chief Rux, Assistant Chief Rudolph, and Rosemary Mesa-Walton

### OTHERS PRESENT

Lt. Nathan Bowman, Gabe Dorrough, and David Emmons

### AGENDA ADDITIONS OR DELETIONS

None

### APPROVAL/CORRECTION OF MINUTES

1. Approve minutes from October 8<sup>th</sup>, 2020 Regular Meeting

Commissioner Peoples made a motion to approve the minutes from the October 8<sup>th</sup>, 2020, Regular Meeting. Commissioner Pearsall seconded the motion and the motion passed by unanimous vote.

2. Approve minutes from October 28<sup>th</sup>, 2020 Special Meeting

Commissioner Peoples made a motion to approve the minutes from the October 28<sup>th</sup>, 2020, Special Meeting. Commissioner Pearsall seconded the motion and the motion passed by unanimous vote.

### PUBLIC COMMENTS

None

### FINANCIAL REPORT

#### Finance Officer's Report:

#### 1. Revenue and Fund Balances

#### TREASURERS REPORT

##### Account Totals

Thurston Fire Protection District 13  
MCAG #: 2607

10/01/2020 To: 10/31/2020

Time: 15:14:42 Date: 11/06/2020  
Page: 2

Cash Accounts		Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
2	Petty Cash	500.00	0.00	0.00	500.00	0.00	0.00	500.00
6730	County Checking	602,954.99	418,525.77	101,842.63	919,638.13	0.00	0.00	919,638.13
6731	Capital Projects	189,265.46	121.94	0.00	189,387.40	0.00	0.00	189,387.40
6734	Reserve Account	540,719.04	351.82	0.00	541,070.86	0.00	0.00	541,070.86
6736	Apparatus Account	134,774.29	86.83	0.00	134,861.12	0.00	0.00	134,861.12
Total Cash:		1,468,213.78	419,086.36	101,842.63	1,785,457.51	0.00	0.00	1,785,457.51
		1,468,213.78	419,086.36	101,842.63	1,785,457.51	0.00	0.00	1,785,457.51

2. Voucher Approvals

- a. Office Manager Rosemary Mesa-Walton summarized the expenditures for the month. Commissioner Peoples made a motion to approve the payments below totaling \$103,902.55. Commissioner Pearsall seconded the motion and the motion passed by unanimous vote.

Batch	Numbers (Transactions/Vouchers)	Amount	Type	Description
2020.10.05	201005001-201005015 Transaction #s 821-835	\$9,561.05	Warrants	General Expenditures
N/A	Transaction #s 836-843	\$47,339.44	EFT	October Career Payroll
2020.11.01	Transaction #s 844-846	\$21,039.99	EFT	October - Career Payroll EFTPS, DRS, & DSHS
N/A	Transaction # 856	\$533.57	EFT	Purchase of check deposit scanner from KeyBank
N/A	Transaction #s 857-878	\$8,169.06	EFT	October Volunteer & Commissioner Stipends
2020.11.02	Transaction # 879	\$1,798.73	EFT	October -Volunteer & Commissioner EFTPS Payment
2020.11.03	201103001-201103004 Transaction #s 880-883	\$10,918.82	Warrants	October - Career Payroll Benefits Union Dues, Health Insurance, MERP, and Griffin Firefighters Association Dues
2020.11.04	201104001-201104009 Transaction #s 884-892	\$4,541.89	Warrants	General Expenditures
<b>Total</b>		<b>\$103,902.55</b>		

**CHIEF'S REPORT by Chief Rux**

Administration/Operations

**Monthly Alarm Activity – October 2020**

**Total Number of Alarms: 56**

EMS 27

Fire 29

**Mutual Aid Given: 2**

**Overlapping calls: 25%**

**Mutual Aid Received: 2**

1. Training

- EMT: 3/5 students still in the course
- Fire: 2 students in South Academy and doing well, and will be graduating in December
- Training Hours: Unable to create report/ working on it

2. Special Interest

- Water Tank Project: Hearing Examiner Dec 22<sup>nd</sup>
- Volunteer FF – 17 since July 1<sup>st</sup>
- Volunteer Training Night 3<sup>rd</sup> Thursday of the month starting in January
- SCBA Spec Committee – wrapping up and ready for bid process
- Chief Rudolph is adjusting well
- Training and Operations audit with best practices moving forward

**COMMISSIONERS/SECRETARY REPORT**

*This time is set aside for commissioners to report on meetings and conferences they attend, etc.*

None

**OLD BUSINESS**

*None*

**NEW BUSINESS**

1. 2021 Budget

a) Resolution 20-006 2021 Budget

- Commissioner Peoples made a motion to approve Resolution 20-006 2021 Budget. Commissioner Pearsall seconded the motion and the motion passed by unanimous vote.

b) Resolution 20-007 Property Tax Levy for 2021

- Commissioner Peoples made a motion to approve Resolution 20-007 Property Tax Levy for 2021. Commissioner Pearsall seconded the motion and the motion passed by unanimous vote.

c) Resolution 20-008 Increase Property Taxes for 2021

- Commissioner Peoples made a motion to approve Resolution 20-008 Increase Property Taxes for 2021. Commissioner Pearsall seconded the motion and the motion passed by unanimous vote.

d) Employee Wage Scale

- Reviewed and signed all employee wage scale sheets per 2021 budget

2. Authorized Signature Lists

- Updated all authorized signature lists to include the new Assistant Chief, Gregory Rudolph.

**COMMENTS FOR THE GOOD OF THE ORDER**

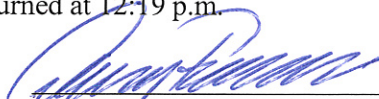
*None*

**MEETING ADJOURNED**

There being no further business, the meeting was adjourned at 12:19 p.m.




Corey Rux, Fire Chief




Dave Pearsall, Chair



Rosemary Mesa-Walton, Office Manager  
Recorder of Board Minutes



Mike Peoples, Commissioner



Meredith Hutchins, Commissioner

