



BOARD OF FIRE COMMISSIONERS

Regular Meeting Minutes

January 13th, 2022
12:00 p.m.

MEETING CALL TO ORDER

Commissioner Hutchins called the meeting to order at 12:00 p.m.

FLAG SALUTE

Commissioner Hutchins led the group in the Flag Salute.

ROLL CALL

Commissioners Hutchins and Black were present, and Commissioner Pearsall joined via Zoom; Chief Rux, Assistant Chief Rudolph, and Rosemary Mesa-Walton

OTHERS PRESENT

Lt. Doug Jamieson, FF/EMT JJ Shincke

AGENDA ADDITIONS OR DELETIONS

None

APPROVAL/CORRECTION OF MINUTES

1. Approve minutes from December 9th, 2021 Regular Meeting

Commissioner Hutchins made a motion to approve the minutes from the December 9th, 2021, Regular Meeting. Commissioner Pearsall seconded the motion and the motion passed by unanimous vote.

PUBLIC COMMENTS – *None*

FINANCIAL REPORT

Finance Officer's Report:

1. Revenue and Fund Balances

TREASURERS REPORT

Account Totals

Thurston County Fire Protection District 13

12/01/2021 To: 12/31/2021

Time: 09:38:52 Date: 01/11/2022

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Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending Outstanding Rec	Outstanding Exp	Adj Balance
2 Petty Cash	500.00	0.00	0.00	500.00	0.00	500.00
6730 County Checking	749,523.83	8,738.31	128,248.84	630,013.30	0.00	630,013.30
6731 Capital Projects	190,844.10	115.76	0.00	190,959.86	0.00	190,959.86
6734 Reserve Account	480,096.94	294.30	0.00	480,391.24	0.00	480,391.24
6736 Apparatus Account	135,898.42	82.44	0.00	135,980.86	0.00	135,980.86
Total Cash:	1,556,863.29	9,230.81	128,248.84	1,437,845.26	0.00	1,437,845.26
	1,556,863.29	9,230.81	128,248.84	1,437,845.26	0.00	1,437,845.26

2. Voucher Approvals

- a. Office Manager, Rosemary Mesa-Walton summarized the expenditures for the month. Commissioner Hutchins made a motion to approve the payments below for December 2021 totaling \$118,459.77. Commissioner Black seconded the motion and the motion passed by unanimous vote.

Batch	Numbers (Transactions/Vouchers)	Amount	Type	Description
2021.12.03	211203001-211203016 Transaction #s 962-973	\$12,767.26	Warrants	General Expenditures
N/A	Transaction #s 1-29	\$57,808.04	EFT	December Career Payroll/Vol& Comm Stipends
2021.01.01	Transaction #s 30-32	\$23,560.82	EFT	December - EFTPS, DRS, & DSHS
2021.01.02	220102001-220102020 Transaction #s 33-52	\$24,323.65	Warrants	General Expenditures, Quarterlies (PFML), and Payroll Benefits- Griffin Firefighter Assoc, Union dues, Trusteed Plans, MERP
Total		\$118,459.77		

CHIEF'S REPORT by Chief Rudolph (Operations/Training)

Monthly Alarm Activity – December 2021

Total Number of Alarms: 78

EMS 45

Fire 33

Mutual Aid Given: 15

Overlapping calls: 10/12.82%

Mutual Aid Received: 6

1. Training

- EMT: 1 student in Centralia College class, and 5 to 6 potential for TCMO class
- Fire: 3 members enrolled in Thurston County Fire Academy
- Training Hours: 117 trainings for 181 total hours (175 Fire/6 EMS)
- 1 structure fire, outbuilding fore, MVC with fire and entrapment
- Working closely with TCFA coordinator
- TCMO students passed protocol and waiting on state activation

CHIEF'S REPORT by Chief Rux (Administration)

2. Report

- FTE Testing Process update
- Community newsletter (Spring/Fall)
- Assistant Chief Command Unit
- Volunteer Recruitment – Resident FF campaign

COMMISSIONERS/SECRETARY REPORT

Commissioner Hutchins commented on the issues that TCOMM 911 was having with their phone systems. There have been joint meetings about issues that other counties are also having. Clark County is the primary county in charge of the phone system contract, and at present they are discussing various options to resolve the issues.

OLD BUSINESS

1. Bunker Gear Purchase Update

- Chief Rux notified the Commissioners that the bunker gear quote had increased since the last board meeting discussion. Manufacturing prices have increased for 2022, and the new price is closer to \$133K for approximately 40 sets. The department has budgeted \$150K, but Chief wanted to make the Commissioners aware of the changes.
- Commissioner Black made a motion to approve the price increase of the bunker gear equipment to approximately \$133,000. Commissioner Pearsall seconded the motion and the motion passed by unanimous vote.

NEW BUSINESS

1. Resolution 22-001 Budget 2022

- Commissioner Black made a motion to approve Resolution 22-001 Budget 2022. Commissioner Pearsall seconded the motion and the motion passed by unanimous vote.

2. Resolution 22-002 Volunteer Stipends 2022

- Commissioner Black made a motion to approve Resolution 22-002 Volunteer Stipends 2022. Commissioner Pearsall seconded the motion and the motion passed by unanimous vote.

3. Resolution 22-003 Surplus



- Commissioner Black made a motion to approve Resolution 22-003 Surplus. Commissioner Pearsall seconded the motion and the motion passed by unanimous vote.

COMMENTS FOR THE GOOD OF THE ORDER

- Commissioner Pearsall and Hutchins will not be available for the March meeting. It was decided that the March meeting would be canceled. Also, similar discussion was brought up about the July meeting, but no decision was made.
- Office Manager, Rosemary Mesa-Walton, thanked the Commissioners, the Chiefs, and the department for all of the help and support she received at the office in the last few months.

MEETING ADJOURNED

There being no further business, the meeting was adjourned at 12:45 p.m.


Corey A. Rux, Fire Chief
Meredith Hutchins, Chair
Rosemary Mesa-Walton, Office Manager
Recorder of Board Minutes
Casey Black, Commissioner
Dave Pearsall, Commissioner

