



## BOARD OF FIRE COMMISSIONERS Regular Meeting Minutes

November 15<sup>th</sup>, 2021  
12:00 p.m.

### MEETING CALL TO ORDER

Commissioner Hutchins called the meeting to order at 12:05 p.m.

### FLAG SALUTE

Commissioner Hutchins led the group in the Flag Salute.

### ROLL CALL

Commissioners Hutchins and Pearsall, and Black; Chief Rux, Assistant Chief Rudolph

### OTHERS PRESENT

Lt. Rohaly and FF/EMT Dorrough

### AGENDA ADDITIONS OR DELETIONS

*None*

### APPROVAL/CORRECTION OF MINUTES

1. Approve minutes from October 14<sup>th</sup>, 2021 Regular Meeting  
Commissioner Pearsall made a motion to approve the minutes from the October 14<sup>th</sup>, 2021, Regular Meeting. Commissioner Black seconded the motion and the motion passed by unanimous vote.
2. Approve minutes from October 18<sup>th</sup>, 2021 Special Meeting  
Commissioner Pearsall made a motion to approve the minutes from the October 18<sup>th</sup>, 2021, Regular Meeting. Commissioner Black seconded the motion and the motion passed by unanimous vote.

### PUBLIC COMMENTS – *None*

### FINANCIAL REPORT by Chief Rux

*Finance Officer's Report:*

1. Revenue and Fund Balances

#### TREASURERS REPORT

##### Account Totals

Thurston County Fire Protection District 13

10/01/2021 To: 10/31/2021

Time: 06:49:14 Date: 11/10/2021

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Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
2 Petty Cash	500.00	0.00	0.00	500.00	0.00	0.00	500.00
6730 County Checking	506,368.65	413,992.15	149,291.27	771,569.53	0.00	0.00	771,569.53
6731 Capital Projects	190,690.61	48.99	0.00	190,739.60	0.00	0.00	190,739.60
6734 Reserve Account	479,704.75	125.52	0.00	479,830.27	0.00	0.00	479,830.27
6736 Apparatus Account	135,789.13	34.88	0.00	135,824.01	0.00	0.00	135,824.01
Total Cash:	1,313,553.14	414,201.54	149,291.27	1,578,463.41	0.00	0.00	1,578,463.41
	1,313,553.14	414,201.54	149,291.27	1,578,463.41	0.00	0.00	1,578,463.41

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2. Voucher Approvals

- a. Chief Rux summarized the expenditures for the month. Commissioner Pearsall made a motion to approve the payments below for October 2021 totaling \$162,503.54  
Commissioner Black seconded the motion and the motion passed by unanimous vote.

Batch	Numbers (Transactions/Vouchers)	Amount	Type	Description
2021.10.03	211003001-211003017 Transaction #s 793-809	\$43,988.81	Warrants	General Expenditures
N/A	Transaction #s 810-842	\$61,183.67	EFT	October Career Payroll/Vol& Comm Stipends
2021.11.01	Transaction #s 843-845	\$25,266.43	EFT	October - EFTPS, DRS, & DSHS
2021.11.02	211102001-211102020 Transaction #s 846-865	\$32,064.63	Warrants	General Expenditures and Payroll Benefits- Griffin Firefighter Assoc, Union dues, Trusteed Plans, MERP
Total		\$162,503.54		

**CHIEF'S REPORT by Chief Rudolph (Operations/Training)**

***Monthly Alarm Activity – October 2021***

**Total Number of Alarms:** 51

EMS 35

Fire 16

**Mutual Aid Given:** 5

**Overlapping calls:** (2) 3.92%

**Mutual Aid Received:** 3

1. Training

- EMT: 3 members in Thurston County Medic One EMT class
- Fire: 4 members in Thurston County Fire Academy
- Training Hours: 122 trainings for 177 hours (not including academy or EMT)
- Hosted Fire Academy at Station 13-2
- Participated in Assessment Center for Aberdeen Fire Department & Mason Fire 4

**CHIEF'S REPORT by Chief Rux (Administration)**

2. Report

- Trunk or Treat & Birthday party
- Station 13-4 Break-in
- Refrigerator
- Washer and Dryer donated from Chief Rudolph
- Chili feed cookout on Saturday – GNA
- Department Holiday party on December 23<sup>rd</sup>
- Update on shift change and hiring process

**COMMISSIONERS/SECRETARY REPORT**

- Commissioner Hutchins reported about TCOMM and how the radio project would be delayed by six months. The TCOMM Director is also retiring and the Deputy Director will be moving into the Director role.

**OLD BUSINESS**

*None*

**NEW BUSINESS**

1. 2022 Budget

Chief Rux reviewed the final budget with the Commissioners. Commissioner Pearsall asked about updating the background checks and drivers abstracts.

a. Resolution 21-004 2022 Budget

Commissioner Pearsall made a motion to approve the Resolution 21-004 for 2022 Budget. Commissioner Black seconded the motion and the motion passed by unanimous vote.

b. Resolution 21-005 Property Tax Levy for 2022

Commissioner Pearsall made a motion to approve the Resolution 21-005 Property Tax Levy for 2022. Commissioner Black seconded the motion and the motion passed by unanimous vote.

2. Tender 13-1

Chief Rux reported that Tender 13-1 needed significant repairs, which could run about \$25,000 or more in repairs. Commissioner Hutchins asked about the life of the apparatus. Commissioner Hutchins made a motion to approve the repairs for Tender 13-1 that could cost approximately \$25,000. Commissioner Pearsall seconded the motion and the motion passed by unanimous vote.

**COMMENTS FOR THE GOOD OF THE ORDER**

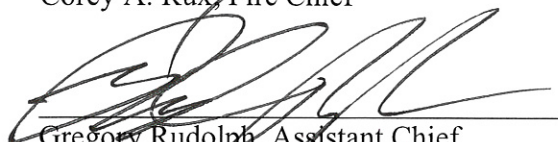
Chief Rux asked for feedback from the Commissioners regarding the direction they were hoping for in 2022. Commissioner Hutchins asked if there were plans to cap the number of volunteers able to participate in our department, and Chief Rux replied that the goal was to have about 36 to 40 volunteers. Commissioner also asked about resident staffing at stations 2, 3 and 4, and also about the letter from the Commissioners to the Griffin Fire Association for the participation in the levy process.

**MEETING ADJOURNED**

There being no further business, the meeting was adjourned at 1:02 p.m.

  
Corey A. Rux, Fire Chief

  
Meredith Hutchins, Chair

  
Gregory Rudolph, Assistant Chief  
Recorder of Board Minutes

  
Casey Black, Commissioner

  
Dave Pearsall, Commissioner