



BOARD OF FIRE COMMISSIONERS

Regular Meeting Minutes

March 11th, 2021
12:00 p.m.

MEETING CALL TO ORDER

Commissioner Peoples called the meeting to order at 12:00 p.m.

FLAG SALUTE

Not at this time.

ROLL CALL

Commissioners Peoples, Hutchins and Pearsall; Chief Rux, Assistant Chief Rudolph, and Rosemary Mesa-Walton (all via Zoom)

OTHERS PRESENT

Lt. Doug Jamieson and Lt. Nathan Bowman

AGENDA ADDITIONS OR DELETIONS

None

APPROVAL/CORRECTION OF MINUTES

1. Approve minutes from February 11th, 2021 Regular Meeting

Commissioner Peoples made a motion to approve the minutes from the February 11th, 2021, Regular Meeting. Commissioner Hutchins seconded the motion and the motion passed by unanimous vote.

2. Approve minutes from March 1st, 2021 Special Meeting

Commissioner Peoples made a motion to approve the minutes from the March 1st, 2021, Special Meeting. Commissioner Hutchins seconded the motion and the motion passed by unanimous vote.

PUBLIC COMMENTS

None

FINANCIAL REPORT

Finance Officer's Report:

1. Revenue and Fund Balances

TREASURERS REPORT

Fund Totals

Thurston County Fire Protection District 13

02/01/2021 To: 02/28/2021

Time: 12:22:30 Date: 03/03/2021
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Fund	Previous Balance	Revenue	Expenditures	Ending Balance	Claims Clearing	Payroll Clearing	Outstanding Deposits	Adjusted Ending Balance
001 General Fund	720,582.85	51,360.28	140,854.91	631,088.22	0.00	0.00	0.00	631,088.22
002 Reserve Fund	542,670.03	247.66		542,917.69	0.00	0.00	0.00	542,917.69
003 Apparatus Fund	135,257.19	61.54		135,318.73	0.00	0.00	0.00	135,318.73
301 Capital Projects Fund	189,943.62	86.42		190,030.04	0.00	0.00	0.00	190,030.04
	1,588,453.69	51,755.90	140,854.91	1,499,354.68	0.00	0.00	0.00	1,499,354.68

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2. Voucher Approvals

- a. Office Manager Rosemary Mesa-Walton summarized the expenditures for the month. Commissioner Pearsall made a motion to approve the payments below totaling \$137,068.72. Commissioner Hutchins seconded the motion and the motion passed by unanimous vote.

Batch	Numbers (Transactions/Vouchers)	Amount	Type	Description
2021.02.03	210203001-210203021 Transaction #s 141-161	\$29,659.25	Warrants	General Expenditures
N/A	Transaction #s 162-200	\$52,153.75	EFT	February Career Payroll/Vol& Comm Stipends
2021.03.01	Transaction #s 201-203	\$21,291.79	EFT	February - EFTPS, DRS, & DSHS
2021.03.02	210302001-210302012 Transaction #s 214-225	\$33,963.93	Warrants	General Expenditures Quarterlies (L&I, Unemployment) and Payroll Benefits: Griffin Firefighter Assoc, Union dues, Trusteed Plans, MERP
Total		\$137,068.72		

CHIEF'S REPORT by Chief Rudolph (Operations)

Monthly Alarm Activity – February 2021

Total Number of Alarms: 36

EMS 30

Fire 6

Mutual Aid Given: 3

Overlapping calls: (4) 11.11%

Mutual Aid Received: 6

1. Training

- Training Hours: 2.5 EMS / 134.5 Fire = 137 total training hours

-EMT Class and Fire Academy are going well

-Working on apparatus standardization, streamlining operational electronic platforms, and PPE evaluations

CHIEF'S REPORT by Chief Rux (Administration)

2. Special Interest

-New SCBAs will be attained this month.

-Water Tank project is continuing to move forward.

-Levy resolution will be finalized by next BOFC meeting

-The department did not submit for an available grant but will be submitting for one next year

-Chief Rux is now an SEI for Thurston County Medic One

-Radio project is still underway. Not projecting to receive anything until next year

-Recruitment for new volunteers is going very well

-The department upgraded Wifi routers and access points both for Sta 13-1 & 13-2 to improve Wi-fi capabilities

-Chief Rux has been invited to multiple assessment centers as an evaluator for Districts 8, 6, Lacey, and Montesano. Very good opportunity for networking with other departments.

COMMISSIONERS/SECRETARY REPORT

- Commissioner Hutchins mentioned attending the last Griffin Firefighters Association meeting and even though it wasn't our normal Annual Banquet of Awards, she thought people enjoyed the small and brief gathering.

OLD BUSINESS

1. Water Tower

- Chief Rux informed the Board that the Water Tower project is moving forward smoothly and that the department would soon begin marketing for construction company bids.

NEW BUSINESS

1. Firefighter/EMT Testing

- Chief Rux informed that Board that the department would like to begin the testing process for a future sixth Firefighter/EMT position starting this summer. The Chiefs hope to have an established list for when the department is ready to hire. Commissioner Pearsall made a motion allowing Fire Chief Rux and Assistant Chief Rudolph to move forward with the testing process in order to establish a FF/EMT list for future prospective hires. Commissioner Hutchins seconded the motion and the motion passed by unanimous vote.

2. 2021 Levy Lid Lift

- Chief Rux reviewed a draft timeline for upcoming Levy deadlines. The Levy packet would be completed and presented to the Board on the next regular meeting scheduled for April 8th.

COMMENTS FOR THE GOOD OF THE ORDER

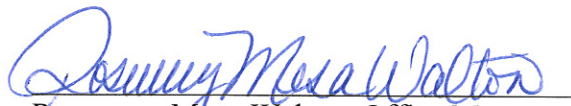
- Commissioner Peoples mentioned that he would like to step down as Fire Commissioner. Commissioner Hutchins and Commissioner Pearsall decided they would like to open the position for the public to apply. The closing date for receiving letters of interest would be March 29th. Fire Chief Rux, and the rest of the Board of Fire Commissioners thanked Commissioner Peoples for his many years of service with the Griffin Fire Department.


MEETING ADJOURNED

There being no further business, the meeting was adjourned at 12:51p.m.



Corey A. Rux, Fire Chief

Mike Peoples, Chair

Rosemary Mesa-Walton, Office Manager
Recorder of Board Minutes

Meredith Hutchins, Commissioner

Dave Pearsall, Commissioner

