



BOARD OF FIRE COMMISSIONERS

Regular Meeting Minutes

February 11th, 2021
12:00 p.m.

MEETING CALL TO ORDER

Commissioner Peoples called the meeting to order at 12:00 p.m.

FLAG SALUTE

Not at this time.

ROLL CALL

Commissioners Peoples, Hutchins and Pearsall; Chief Rux, Assistant Chief Rudolph, and Rosemary Mesa-Walton (all via Zoom)

OTHERS PRESENT

Lt. Doug Jamieson, FF JJ Shincke, and FF Cara Olden

AGENDA ADDITIONS OR DELETIONS

None

APPROVAL/CORRECTION OF MINUTES

1. Approve minutes from January 14th, 2021 Regular Meeting

Commissioner Pearsall made a motion to approve the minutes from the January 14th, 2021, Regular Meeting. Commissioner Hutchins seconded the motion and the motion passed by unanimous vote.

PUBLIC COMMENTS

None

FINANCIAL REPORT

Finance Officer's Report:

1. Revenue and Fund Balances

TREASURERS REPORT

Account Totals

Thurston County Fire Protection District 13

01/01/2021 To: 01/31/2021

Time: 11:06:17 Date: 02/08/2021
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Cash Accounts	Beg Balance	Deposits	Withdrawals	Ending	Outstanding Rec	Outstanding Exp	Adj Balance
2 Petty Cash	500.00	0.00	0.00	500.00	0.00	0.00	500.00
6730 County Checking	815,109.04	38,671.46	133,697.65	720,082.85	0.00	0.00	720,082.85
6731 Capital Projects	189,775.76	167.86	0.00	189,943.62	0.00	0.00	189,943.62
6734 Reserve Account	542,188.30	481.73	0.00	542,670.03	0.00	0.00	542,670.03
6736 Apparatus Account	135,137.66	119.53	0.00	135,257.19	0.00	0.00	135,257.19
Total Cash:	1,682,710.76	39,440.58	133,697.65	1,588,453.69	0.00	0.00	1,588,453.69
	1,682,710.76	39,440.58	133,697.65	1,588,453.69	0.00	0.00	1,588,453.69

2. Voucher Approvals

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- a. Office Manager Rosemary Mesa-Walton summarized the expenditures for the month. Commissioner Hutchins made a motion to approve the payments below totaling \$137,871.82. Commissioner Pearsall seconded the motion and the motion passed by unanimous vote.

Batch	Numbers (Transactions/Vouchers)	Amount	Type	Description
2021.1.03	210103001-210103014 Transaction #s 57-70	\$25,026.16	Warrants	General Expenditures
N/A	Transaction #s 72-108	\$55,461.83	EFT	January Career Payroll/Vol& Comm Stipends
2021.02.01	Transaction #s 109-111	\$22,233.25	EFT	January - EFTPS, DRS, & DSHS
2021.02.02	210202001-210202020 Transaction #s 112-131	\$35,150.58	Warrants	General Expenditures and Payroll Benefits: Griffin Firefighter Assoc, Union dues, Trusteed Plans, MERP
Total		\$137,871.82		

CHIEF'S REPORT by Chief Rudolph (Operations)

Monthly Alarm Activity – January 2021

Total Number of Alarms: 46

EMS 32

Fire 14

Mutual Aid Given: 1

Overlapping calls: (7) 15.22%

Mutual Aid Received: 1

1. Training

- EMT: 7 students enrolled in Centralia College EMT 1/7/2021
- Fire: 10 students in enrolled in Thurston County Fire Academy 2/4/2021
- Training Hours: 5 EMS / 88.5 Fire = 93.5 total training hours

- Monthly department wide drill was well received and productive
- Apparatus standardization E13-1 and E13-2
- Continuation of standing up Station 13-2, duties and responsibilities
- Fire Academy has begun
- EMT class is going well and study groups have begun
- Lt's are doing a good job, responsibilities, recruits, evaluations, etc.

CHIEF'S REPORT by Chief Rux (Administration)

2. Special Interest

- Chief has worked on Career Annual Evaluations
- Annual Report for 2020 is complete and will be going into detail under new business
- Grant Applications: One grant application is due 2/12/2021 and Chief has considered applying for it. There is one more grant opportunity with a neighboring department and he is waiting to get more information it. Will present further at next month's meeting.
- Cadet Program: The program is going very well, and some students have already voiced that they would love to start volunteering as soon as they turn 18yrs old.

COMMISSIONERS/SECRETARY REPORT

This time is set aside for commissioners to report on meetings and conferences they attend, etc.

- Commissioner Hutchins informed the department that TComm has posted some job opportunities and that their Director will be retiring. Also, mentioned that a merger is in the process between Olympia and Tumwater Fire departments.

OLD BUSINESS

None

NEW BUSINESS

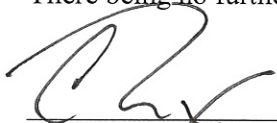
1. Annual Report:
 - a. Chief Rux summarized the 2020 Annual Report document and reviewed the highlights of last year, and explained some forecasting for the next few years.
2. Resolution 21-001: 2021 Budget (revised)
 - a. Chief Rux summarized the revised 2021 budget. Commissioner Hutchins made a motion to approve resolution 21-001: 2021 Budget (revised). Commissioner Pearsall seconded the motion and the motion passed by unanimous vote.
3. Resolution 21-002: 2021 Volunteer Program Stipends
 - a. Chief Rux summarized the 2021 Volunteer Program Stipend. Commissioner Pearsall made a motion to approve resolution 21-002: 2021 Volunteer Program Stipends. Commissioner Hutchins seconded the motion. Following a question from Commissioner Hutchins, Commissioner Pearsall amended the motion to include the discussion of adding the word monthly, and the motion passed by unanimous vote.

COMMENTS FOR THE GOOD OF THE ORDER

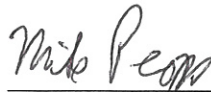
Chief Rux informed the Commissioners that Medic One has shown an interest in using Griffin's Station 13-1 to possibly conduct some of their EMS classes. They stopped by today to see if the internet bandwidth would be sufficient, and with minor adjustment it will be possible to do so. Chief Rux has also been approved to teach as a Medic One instructor and he is excited at the closer partnership the department will have with Medic One.

MEETING ADJOURNED

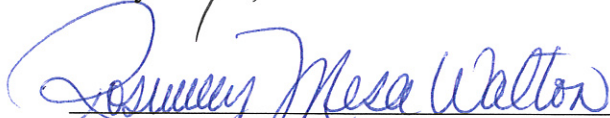
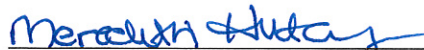
There being no further business, the meeting was adjourned at 12:43p.m.



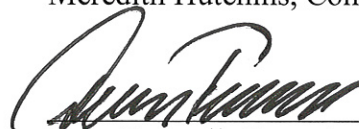
Corey A. Rux, Fire Chief



Mike Peoples, Chair


Rosemary Mesa-Walton, Office Manager
Recorder of Board Minutes

Meredith Hutchins, Commissioner



Dave Pearsall, Commissioner

